

Education Committee - Town of Arrowsic

Arrowsic Town Hall, October 7, 2015

[Draft by Anita Lichman]

Participants: Dena Bachman, Erin Hart, Camille Kauffunger, Anita Lichman

Agenda:

1. *Welcome Erin/Introductions*
2. *Approve September Minutes*
3. *Review Next Steps*
4. *Arrowsic Arrow*
5. *Fall Festival*

1. Welcome & Introductions

The Committee welcomed new member Erin Hart and conducted introductions.

2. Approve last meeting minutes.

All those who attended the last meeting approved the minutes. **Anita** agreed to forward the September 2015 meeting notes to the Town webmaster.

3. Review "next steps" from previous Committee meeting.

- A. Anita submitted August 2015 Committee notes to the Town webmaster.
- B. Camille represented the Committee by offering a helping hand at the yard sale for the scholarship committee. Discussion of the merging of the scholarship & education committees was discussed. Questions about the context surrounding the merger discussion, purpose and intent of the merger, and role and responsibility of the scholarship committee members were reviewed. **Camille** agreed to reach out to scholarship committee members to gain further clarification about the potential merger.
- C. Committee members have scheduled to attend 100% of the RSU1 School Board meetings this school year. The Committee members agreed to stay in touch with one another if coverage needs or availability shift.
- D. **Camille** will continue to reach out to Tim Harkins to coordinate Committee efforts to support his role and aim for a December 2015 meeting with highlighted topics being the school building project, standardized testing, and strategies to determine the best way to represent.
- E. Camille secured a new Committee member.
- F. The Committee will determine 26 box tops as the amount to make the donations of the box tops. Dena secured box top carton for the town recycling shed.
- G. **Camille** to check in with Karen Robbins and secure report of the most recent the High School building project meeting.
- H. **Camille** to connect with David & secure information about the last RSU1 board meeting.

4. Arrowsic Arrow

The Arrow requested that the Committee submit a few sentences each edition of the Arrow about a child's impressions, projects, experiences in the "every day" of learning and/or school. It was noted that art work and photos would be appreciated, a standardized set of questions could also be developed to facilitate conversation. **Erin** agreed to take the lead and have the submission to Arrow by October 26th.

Dena agreed to design and submit the fall festival flyer to the Arrow.

5. Fall festival planning.

Anita agreed to create a google doc planning tool for the fall festival to assist in the coordination of activities, food, logistics for the festival.

Next Steps

- A. **Anita** agreed to forward the September 2015 meeting notes to the Town webmaster.
- B. **Camille** agreed to reach out to scholarship committee members to gain further clarification about the potential merger.
- C. **Camille** will continue to reach out to Tim Harkins to coordinate Committee efforts to support his role and aim for a December 2015 meeting with highlighted topics being the school building project, standardized testing, and strategies to determine the best way to represent.
- D. **Camille** to check in with Karen Robbins and secure report of the most recent the High School building project. meeting.
- E. **Camille** to connect with David & secure information about the last RSU1 board meeting.
- F. **Erin** agreed to take the lead and have the submission to Arrow by October 26th.
- G. **Dena** agreed to design and submit the fall festival flyer to the Arrow.
- H. **Anita** agreed to create a google doc planning tool for the fall festival to assist in the coordination of activities, food, logistics for the festival.

Committee's Annual Tasks

- 1) Create annual monthly meeting schedule & post on town calendar, Google Town calendar, and Arrow publication. (AUGUST)
- 2) Identify Arrow newsletter submission dates, coordinate submission dates with Committee meetings to ensure timely announcements/material from the Committee in the newsletter (2015-2016 months of publication are listed as August, November, February, May). (AUGUST)
- 3) Secure RSU1 School Board meeting schedule & assign Committee members to attend & report back to the Committee (SEPTEMBER)
- 4) RSU1 Student List Review & Approval (OCTOBER)
- 5) Announce Pre-K information session & RSU1 school registration deadline. (MARCH)
- 6) Town Annual Report (MARCH)
- 7) RSU1 Student List Review & Approval (APRIL)
- 8) Submit annual Committee budget request to Select Board. (APRIL)
- 9) Prepare for Town meeting presentation. (JUNE)

The meeting was adjourned at 7:05pm.

Next Committee meeting is November 4th at 6pm at Town Hall.