

**Town of Arrowsic
Minutes of Planning Board Meeting
April 6, 2020 at 7:00 PM
Video Conference via Zoom**

Attending: Will Neilson (PB Chair); Matt Caras (PB Secretary); Roger Heard (PB); Don Kornrumpf (PB); Jennifer Geiger (PB); Vicky Stoneman (PB); Stan Lane (PB); and Mike Kreindler (CEO).

Approval of Minutes

The Board reviewed the Minutes of its March 1, 2020 Site Walk, and approved them (all voted in favor). The Board reviewed the Minutes of its March 2, 2020 Meeting and made various revisions. The Board then approved the Minutes of its March 2, 2020 Meeting as revised (all voted in favor).

Citizens for Squirrel Point: Potential Squirrel Point Boathouse Improvement Project

Chris Brett attended as representative for Citizens for Squirrel Point ("CSP").

The Planning Board Chair reported that he had consulted with the Town's legal counsel, Kristin Collins. Counsel advised that, unless the Coast Guard expressly asserts jurisdiction over the Boathouse Improvement Project, the Planning Board should insist that CSP submit an Application for Conditional Use Permit with respect to the Project.

Chris Brett stated that he believes CSP is an agent for the Coast Guard with respect to improvements at Squirrel Point, and as such believes CSP is authorized to act on behalf of the Coast Guard. Prior to the Meeting, Chris sent to the Planning some email and letter correspondence related Squirrel Point. However, the correspondence does not appear to provide any support for the position that CSP is an agent for the Coast Guard with respect to Squirrel Point.

Chris further stated that CSP has a "license" from the Coast Guard; following the Meeting, he will send some additional documentation regarding this "license."

Based on the advice of the Town's counsel, the position of the Planning Board is that, absent an express assertion of jurisdiction by the Coast Guard or by an authorized agent or "licensee" of the Coast Guard, the Board will intervene with respect to the Boathouse Project in order to protect the interests of the Town.

The Chair noted, for the record, that the Board respects and has supported the good work that CSP has done at Squirrel Point in the past and, while reserving its rights with respect to this Boathouse Improvement Project, is confident that this good work will continue in the future.

Chris Brett concluded by saying that CSP will endeavor to: (1) Try to provide documentation from the Coast Guard making it clear that CSP has authority to act on behalf of the Coast Guard with respect to Squirrel Point; and (2) if unable to provide such documentation, CSP will submit an Application for Conditional Use Permit. Chris noted that: (1) CSP still has not received a required DEP permit for the Project; and (2) due to the COVID-19 Pandemic, while CSP would like to complete its permitting process in 2020, it may not be possible to do any work on the Project in 2020.

Planning Board Report for 2020 Town Report

Prior to the Meeting, the Chair circulated a draft Planning Board Report for 2020 Town Report. Subject to a revision that references the amendments to the Zoning Ordinance that were approved at the 2019 Town Meeting, the Planning Board Report for 2020 was approved (all voted in favor).

Planning Board's Budget Request for FY 2021

Prior to the Meeting, the Chair circulated a draft Budget Request for FY 2021. The draft proposes to request \$500 for Salary and \$1,000 for Miscellaneous Expenses. The Budget Request was approved (all voted in favor).

Adjourned at about 8:30 PM.