

**Minutes of Planning Board Meeting
1/11/24 7:00 PM Arrowsic Town Hall**

Attendees: Vicky Stoneman (PB Chair); Joe Bonnett (PB); Paul Cunningham (PB); Jim Davis via Zoom (PB); Jenna Howard via Zoom (PB); Eileen Bonine (PB-alt, temp secretary); Chris Wilcoxson (CEO).

Membership: Vicky announced that with the retirement of Roger Heard, we are seeking a new member as alternate. Jenna Howard has assumed Roger's position as full member.

Approval of Minutes: Motion to approve the minutes of the December meeting made by Joe Bonnett, seconded by Eileen Bonine. Approved unanimously.

MMA Manual received by Vicky and will be located in Town Hall. Specific location TBD. The Manual is also available online on the MMA website which can be accessed with MMA membership.

Updated STR list distributed by Vicky. Twelve properties in all, with addresses and contact info. She will continue to update as appropriate. Several properties are non-conforming and have been notified. The Home Business ordinance allows 1 STR, but no more. Selectboard is responsible for enforcement.

CEO Update – no updates. Chris handed out the State's Guidelines for Municipal Shoreland Zoning and would like us to read Sections C to E and compare it to the Arrowsic Language section 1.3.2 -1.3.4 in the Arrowsic Zoning Ordinance. Roger Heard is concerned that we should adopt the state's language to avoid ambiguity. The PB needs to compare the two to better understand the differences between the State's language and the Town's. In particular, the differences in what is allowed for expansion in non-conforming structures and lots.

Climate Action Plan: Jenna is on the Climate Resilience Committee which drafted the Plan. She guided us through items in the Implementation Table that pertain to the Planning Board. The PB was asked to give feedback on the items listed in the Plan pertaining to the PB (and Codes). Jenna made edits to the document as we discussed our thoughts and feedback.

Section 1: Transportation & Infrastructure: Roads and Bridges, Item 7: "Create standards for new subdivisions road that are candidates for Town adoption, which requires incorporating sea level rise in the design process (including culvert design)."

PB believes that existing standards are adequate, and we should use those for Sasanoa Road as a standard.

Section 4: Surface & Water Resources, Item 3: "Require new development to incorporate Low Impact Development standards, limit the amount of impervious surface allowed."

State LID plan exists. PB needs to review state language and decide on formally adopting.

Discussion on Climate Action Plan suspended when the meeting was joined by Kristin Collins, town legal advisor from PretiFlaherty, to discuss town **LD2003 ordinance language** contained in document **DRAFT Proposed Amendments to Arrowsic Zoning Ordinance for compliance with LD 2003 – Dec. 2023.** Kristin had revised the existing section 3.6.5 ADUs of the Ordinance to adhere to LD2003. Discussion of the modifications followed, and Kristin will provide an updated version incorporating the discussion.

Climate Action Plan Discussion Resumed:

Section 6: Environmental Resources: Habitat Protection & Species Change. Item 1 : « Adopt Stream Smart culvert requirements in now road projects and subdivisions.”

PB needs to understand Stream Smart culverts better to determine how to proceed.

Section 7: Emergency Response, Item 7: Map private drives to make emergency response more efficient.

Jim Stump should (Road Committee Chair) should notify Dale Carlson (Fire Chief) of new or renamed road so that they can be mapped. Not currently happening to the satisfaction of the responders.

Section 12: Housing & Built Environment, Item 2: “Develop shoreline erosion control standards. This could include native plantings or other natural stabilization measures”.

PB has already adopted state standards. Considered complete.

Section 12, Item 3: “Adopt Low Impact Design standards for stormwater management, for both public and private infrastructure.”

Currently using State guidelines which are deemed adequate.

Jenna Howard has entered all comments into the document. Vicky will communicate with Jody Jones.

Joe Bonnett motioned to adjourn at 9pm. Seconded by Jenna Howard. All approved.

Respectfully Submitted by Eileen Bonine