

**Minutes of Planning Board Meeting  
December 4, 2023 at 7:00 PM at town hall**

**Attending:** Vicky Stoneman (PB Chair); Joe Bonnett (PB); Roger Heard (PB); Eileen Bonine (PB, stood in for Paul Cunningham); Jenna Howard (PB, stood in for Jim Davis); Chris Wilcoxson (CEO)

**Minutes**

The Board reviewed the draft minutes of its November 6, 2023 meeting. Vicky Stoneman suggested two minor edits. Upon a motion by Roger Heard and second by Eileen Bonine, the minutes as amended were approved by the Board.

**MMA PB workshop**

Vicky Stoneman asked members if they had taken the MMA PB workshop. Jenna, Paul, and Joe responded they had. It was also discussed that the Board should have access to the MMA PB Manual. Vicky will be working on getting a hard copy and electronic copy of the old/new MMA workbook.

**CEO Update**

The CEO, Chris Wilcoxson, had nothing new to report and said permit applications are very slow currently. Doubling Point parking area work has started.

**Mooring/harbor ordinances**

Arrowsic has no harbor master and no current mooring or harbor ordinances.

Move to end meeting early and move rest of the agenda to January to congratulate Roger on his retirement and to thank him for all his hard work over the years.

**Adjourn**

The meeting Adjourned at 7:30pm. The next meeting will be January 11 at 7:00pm.

Respectfully submitted by Joe Bonnett