

Arrowsic Board of Selectmen

Minutes, November 11 2019

Present: Sukey Heard, Walter Briggs, DeeDee Morse, Mary McDonald, Jack White, Michael Kreindler, Sheila Spear

Warrant #9 for \$56,460.91 was approved and signed.

Minutes for October 28, 2019, were approved.

Fire Department

A request from Fire Chief to add a Captain was approved.

Spirit of America Awards

The Fire Department's Mini-Pump Acquisition Committee has been awarded the Spirit of America Award.

Town Hall Septic Tank Insulation

The Board accepted a revised proposal from Jorgensen Landscaping to install an electric line in the system. Sukey will notify the Properties Committee.

Codes enforcement matter

Sukey recused herself from this discussion since she is an abutter of the property in question. The Board approved a letter from the CEO to the owners of 344 Old Stage Road, alerting them to the possible code related matters pertinent to the intended sale of their property.

CEO Succession

The Board agreed to move more assertively in finding a new CEO, ideally before the end of the fiscal year.

Acknowledgements

The work of the Arrowsic Healthy Aging Group, resulting in two recent successful programs held at the Town Hall, was recognized with gratitude. Sukey Heard will meet with Karin Sadtler to discuss the group's future relationship with the Town.

The generosity of Mark Jorgensen in donating the equivalent of \$2418 in landscaping expenses for the Town Hall lot was acknowledged with gratitude.

BTS Contract issues

Jack reported on difficulties in managing the town's computer systems, since the structure of the system and ownership of its components are

unclear. Sukey and Jack will request a meeting with BTS staff to seek clarification and discuss future relations. Sukey will also have discussions with a consultant.

IT Security and passwords

Jack reported that the Firewall now covers all the Town Hall computers. There is now a guest account and the password for the regular account will be changed.

Back up for tax collector

The Board recommended contacting other towns in the area and counterparts to explore back-up and alternative arrangements.

Financial Management policy correction.

A correction to the policy statement approved March 5 2019 was accepted and approved.

Holiday closures

The Board approved the closure of the Town Hall on November 28-29, December 25 and January 1, but not both December 26 and January 2, since this would mean no open hours for three weeks. The staff were left to determine on which of those two days the town hall would be closed.

There being no other business the meeting was adjourned at 7.45 pm

Planning ahead:

- CEO Succession
- Tax maps
- Use for bicentennial monies
- IFW (Moses?)
- Regularize committee appointments
- Inquiry about M5/L1

November 25:

Allison Heppler will attend to check in, answer any questions, hear concerns, etc.

2019-20 Tax Commitment

December 9: Properties Board report

Respectfully submitted, Sheila Spear