

Arrowsic Selectmen's Meeting

February 12, 2018

Present: Sukey Heard, Michele Gaillard, Mary McDonald

Treasurer's Report and Warrant:

Warrant #15 (\$266,664.73) was reviewed, approved and signed.

Minutes:

Minutes for 01/22/18 were reviewed and approved as amended.

Fiscal Policy Documentation:

Sukey has received comments and questions from Purdy Powers based on their review of the most recent iteration of the policy that describes the Town's financial controls. The Selectmen discussed the issues with Treasurer Mary McDonald and will clarify the language and resubmit.

TRIO Upgrade:

TRIO, the municipal business software that is utilized in Arrowsic and throughout the state, is rolling out an upgrade. We received an invoice for \$2,500, which seemed high. Sukey questioned it and it was reduced to \$1,000 based on the size of our town. The upgrade has not been budgeted for and will not be implemented for several years so we will hold off either budgeting or paying for it until we have a firmer timeline.

Bath Printing

For the past several years the Town Reports have been produced at Xpress Copy in Portland. The folks at Bath Printing contacted us and expressed an interest in submitting a quote for the work. In the interest of supporting a local business, we will look forward to receiving their quote and if reasonable, will make the switch.

Town Report:

Michele indicated that we have received confirmation that Laurie Holland will once again be our Town Report editor. This will be Laurie's third year and we are looking forward to working with her again. We will be asking her to provide a timeline so that we can ensure that the reports will be available on a timely basis.

Meeting adjourned at 6:45 pm

Respectfully submitted,

Michele Gaillard