

Arrowsic Selectmen's Meeting

November 12, 2018

Present: Sukey Heard, Michele Gaillard, Bill Savedoff, Mary McDonald, Sheila Spear, Thomas Spear

Treasurer's Report and Warrant:

Warrant #9 (\$76,982.44) was reviewed, approved and signed. Mary pointed out the increase in the rate per ton for recycling, rising from \$28.00 to \$98.00 or 348%. This was anticipated and included in the 2018-2019 recycling budget.

Sukey distributed the final audit from Purdy Powers, which recorded no major issues or perceived problems. They made note of our financial management policy, finalized this year and their only comment was regarding a lack of segregation of financial duties, which is an issue common to towns with so few administrators.

Minutes:

Minutes for 10/28/18 were reviewed and approved as amended.

Assessing/Tax Bills:

The Selectmen and Treasurer reviewed and signed the tax commitment papers, which codify the mil rate for the upcoming tax billing at \$13.85 per thousand dollars of valuation. This mil rate is based on the amount to be raised through taxes as voted on at the June town meeting and the total valuation of the town at \$67,262,140. Tax bills will be printed and mailed on November 20, 2018.

Report on Legal Opinion:

Bill presented his findings and conclusions with regard to his land use research at Richard Elwell's property on Whitmore's Landing Road. Dick's grandson, Brian, is in the process of taking over Dick's business and the town performed some due diligence regarding the legal issues associated with the change, including a discussion with the Town attorney. Bill wrote a brief report of his work, which will be filed in the property file and with the CEO and Planning Board.

Administrative Assistant Report:

Sheila Spear attended to bring the Selectmen up to date on her progress. Based on her several months on the job, she has developed some ideas about space planning at Town Hall and spoken with Malcolm Person of the Properties Committee several times. She has familiarized herself with our record storage and spoken to committees for clarification of their needs. She indicated a willingness to learn the process for escise tax collection so that she can be helpful when we are busy or the Tax Collector is unavailable. Sheila has also agreed to be the Town Freedom of Access Officer including getting the relevant training. The Selectmen discussed how to handle the administrative budget and which purchases should be pre-approved. The Selectmen expressed their pleasure that Sheila has been so successful at integrating herself into the administrative functioning of the Town, to the benefit of all involved.

Special Town Meeting:

The Selectmen signed the warrant for the special town meeting to be held on December 6 to elect a Selectman to replace the departing Bill Savedoff. A reminder of the meeting will be sent out to the email list.

Signatures:

The Selectmen signed the Sagadahoc County Assessment Return and the Municipal Valuation Return.

Properties Committee:

Based on an email from Malcolm Person, the Selectmen signed appointment papers for the following people as members of the Properties Committee: Jim Flannery, Jack Carr, Kevin Kauffunger, Andrea Galuza and Michael Kreindler.

IT Coordinator:

The Selectmen reviewed and discussed a report sent in by IT Coordinator, John White, on his plans moving forward. We are grateful for his work. Bill will discuss recent information regarding increasing internet service speed at Town Hall.

Planning Board Issue:

The Selectmen have received feedback regarding the regulation of standby generators under the Arrowsic Zoning Ordinance, treating them as structures, which makes them subject to set back requirements, and in one case, prohibited an installation. With the recent interest in making Maine communities safer and more welcoming to an aging population, the Selectmen will ask the Planning Board to review.

Meeting adjourned at 8:30 pm

Respectfully submitted,
Michele Gaillard