

Selectmen's Meeting Minutes

Date: 14 January 2008

Agenda: Treasurer's Report & Warrant Articles #13

- CEO Update
- Basement Storage Update
- Fire Department Committee Progress Report
- Interview Planning Board Member Applicant
- January Election Process
- Abatement – Map 4, Lot 7 – Arsenault
Map 5, Lot 43-0-1 - Burdick
- Town Hall – Generator Check Responsibility
- Annual Meeting Committee Reports Due Date
- Other
- Mail
- Meeting Minutes

Attendees: Selectmen (TS) – Larry Wilson

- Sukey Heard
- Michele Gaillard

- Treasurer – Ray Paradis
- CEO – Mike Kreindler
- Planning Board Applicant – Geoffrey Cartmell

Attachments: A. Warrant Article #13

- B. Proposed Application and Permit Fees for Wireless Telecom Fac.
- C. Proposed Amended Land Use Fees Schedule
- D. Proposed Storage Units for Use in Town Hall Basement

Larry called the meeting to order at 6:10PM.

Warrant Articles & Treasurer's Report

- Warrant #13, attachment A, accepted and approved as submitted.
- Patten Free Library notified the town that their donation was \$8.00 more than what the library had requested. The amount sent to the library was the amount the town voted to allocate at the town meeting. Larry will call the library and advise.
- Chris Cummings, Arrowsic Fire Chief, has asked that the grant money he received for purchasing fire department equipment be moved to the fire department account. TS agreed to include the grant money received in the town report and give it to the fire department for their use.

CEO Update

- In a response to an inquiry from a wireless telecommunication company for information regarding the installation of a tower in Arrowsic Mike proposed a schedule for Application and Permit Fees for Wireless Telecommunications Facilities, see attachment B. TS approved the proposed fees schedule as presented.
- Mike proposed revised fees for Septic and Plumbing as well as Building Permit Application, see attachment C. TS adjusted proposed plumbing and septic amounts to \$25 and then approved revised fees.

Basement Storage Update

- Mike presented the board with a material data sheet describing the type of storage units he would like to install in the basement of the town hall, see attachment D. TS approved the units and authorized Mike to purchase an adequate number of units to fit on storage shelves in the basement. Storage units will be paid for from the assessing account.

Fire Dept Truck Committee Progress Report

- Mike presented TS with an overview of initial fire department truck review meeting as follows:
 1. Brush truck – 30 years old and in fairly good condition. Better response vehicle in some locations. Difficult to steer with no power steering.
 2. Mini – 20 years old and not reliable at this point (won't always start). Multi-purpose vehicle particularly useful for mutual aid. Standard transmission restricts number of volunteers who will drive vehicle.
 3. Tanker – 9 years old, automatic transmission, high center of gravity and needs some maintenance. Tanker has many of the capabilities of the Mini.
- Summary:
 1. Brush truck can be replaced with a stock 4WD pick-up truck and customized as needed.
 2. Mini pumper – new would cost \$150K, be the same size with added features that would support the needs of the volunteers.
 3. Brush and Mini should be replaced within the next 5 years. Mini should be replaced, or buy new brush truck and apply for grant to purchase new mini. The tanker should be replaced within the next 10 years.
 4. New truck recommendations will be sized to fit in the existing buildings.

Interview Planning Board Member Applicant

- Geoffrey Cartmell met with the Selectmen to discuss his interest in the Alternate Planning Board Member position and address the responsibilities of that position. TS approved his appointment and Heather accepted his oath of office.

January Election Process

- Heather reported that the RSU #1 School Council Member election scheduled for Tuesday, January 29, 2008 from 11AM to 7PM will be conducted in the Australian Secret Ballot Method. Heather and Mary Louise Blanchard will conduct the election. The school union will be notified of the results at the close of the election once the ballots are tallied. TS signed the Warrant announcing the election and Heather will contact Chris to post at the town hall and each fire barn. Sukey will provide a receipt of warrant form for Chris to sign.

Abatement – Map 4, Lot 7 – Arsenault & Map 5, Lot 43-0-1 –

- Map 4, Lot 7 – Arsenault: Sukey will notify the owner that the abatement has been conditionally approved for 3 years based on a confirmation of the boundary survey done by Pamela Mount.
 1. The issue of the orientation of the swimming pool as it relates to the property line that borders the town property will be addressed by TS at a later date.
- Map 5, Lot 43-0-1 - Burdick: The trailer that was located on the property was removed before June 1st but assessments are done by April 1st so no abatement will be granted in accordance with MRSA 36, Section 502.

Town Hall – Generator Check Responsibility

- The question came up as to who is responsible for checking the town hall generator each month. TS affirmed that Ruth Fatscher is responsible to check the generator each month.

Annual Meeting Committee Reports Due Date

- Annual meeting committee reports will be due to Larry by Friday, April 11, 2008. Reminders will be placed in all committee mailboxes.

Other

- Sukey will ask Millie Stafford whether she still has enough time to serve as the Town Public Health Officer. If not, Arrowsic has many health professionals who may be willing to take the position that Millie has done so well for so long.
- TS approved Town of Arrowsic Emergency Response and Pandemic Flu Plan.
- TS approved second amended draft of the town audit dated 14 January 2008.
- Per their request, Larry will send Trio property data to First America Flood Data Services.

Mail

- Assessment guidelines for military personnel currently on active duty.
- MMA letter dtd 21 December 2007 – MMA Insurance Assessment Recommendations. Larry will consult with Chris Cummings and Bob Ater about recommended changes and send their response to MMA by 21 January 2008.
- Notice of County Budget Review.
- MMA Worker's Compensation Fund invoice.
- US Dept. of Labor – Notice to Municipal Officials that occupational injuries must be logged/reported annually. Town Clerk will keep on file.

Meeting Minutes

- MM for 10 & 13 December 2007 approved as amended.

Larry adjourned the meeting at 9:15 PM

Respectfully submitted by,

Heather K. Baker

Heather K. Baker, Town Clerk