

**Arrowsic Select Board Minutes
July 25, 2023**

As Approved on August 14, 2023

Present: Walter Briggs, Jennifer Geiger, Steve Bonine, Denise Parker, Don Hudson, Ren Kauffunger, Lisa Margonelli

Absent: DeeDee Jorgensen

Attended via Zoom: Don Kornrumpf, Michael Kreindler, Vicky Stoneman, Jon Biehler

Call to Order: 6:05pm by Walter Briggs

Agenda: One change: The next meeting will be held on Monday, August 14. Reviewed & approved on a motion by Jennifer seconded by Walter.

Items for approval:

- Minutes of Select Board Meeting on July 11, 2023, approved on a motion by Jennifer seconded by Walter.
- Treasurer's Warrant FY23 #26 for \$2,205.42 approved on a motion by Jennifer seconded by Walter.
- Treasurer's Warrant FY24 #2 for \$8,772.00 approved on a motion by Jennifer seconded by Walter.
- No ABA Warrant.

Arrowsic Broadband Authority (ABA) update – Don Kornrumpf:

- Per town attorney, Kristen Collins, the Construction Contract and Amended Services Agreement may be signed prior to holding a Town Meeting.
- An August 7, 2023, construction start date is anticipated if the documents are signed.
- The December 2023 target date should be met for broadband to be live if construction begins in August.
- The Maine Connectivity Authority (MCA) grant agreement is outstanding. Once the signed Construction Contract and Amended Services Agreement are reviewed and approved by MCA, MCA has said they will send the grant agreement. Once the MCA grant agreement is signed, MCA will pay ABA the first 25% of the grant money.
- Frances Kyle will be the bookkeeper. No need to appoint her since she will not be a town employee.
- Don Hudson was approved as ABA Treasurer on a motion by Jennifer seconded by Walter.
- A motion was made by Jennifer seconded by Walter to authorize the Chair to execute the Construction Agreement and Amended and Restated Services Agreement with Axiom for construction and operation of the broadband network to be constructed with Maine Connectivity Authority grant funding and separately appropriated municipal funds. The agreement is subject to finalization and the Chair has authority to accept the agreement in substantially the form of the documents reviewed at the July 25, 2023, meeting, allowing for minor modifications prior to execution. The motion passed.

Town staff & volunteers:

- Animal Control Officer – no candidates
- Education Committee Chair—Denise Parker
- Properties Committee Chair—a prospect will be contacted by Walter.

Other business:

- Hagan/Harcourt property—tabled for the present. Town attorney, Kristen Collins, has presented options. The owner needs to be contacted.
- How to register short-term rentals (STRs)? (Vicky Stoneman) An STR will be considering non-conforming if it was used as such prior to the Zoning Ordinance passage at the Town Meeting in June 2023 and meets the current Zoning Ordinance definition for Commercial Use. Those STRs used as such prior to the Zoning Ordinance passage that do not meet the current Zoning Ordinance definition for Commercial Use are considered in compliance and therefore conforming. The non-conforming STR property may continue as an STR but can't become more non-conforming. If the non-conforming property is not used as an STR for a year, the right to use it as an STR is lost. Options exist for tracking STRs and the Select Board will determine how it will be done.
- Shed Manager role/compensation—This is not possible until the 2024 Town Meeting, as it needs to be a Warrant item.
- Town Hall front door lock options—Brunswick Lock & Key presented two options. No decision was made. Michael Kreindler expressed concerns related to the history of the door. Denise will schedule an onsite meeting with Don from Brunswick Lock & Key and Michael.
- Reimbursement for LD2003 expenses (related to Accessory Dwelling Units—ADUs)—A \$5,000 EFT from the State of Maine Housing Department will be received to be used for past and future LD2003-related expenses. Steve has established a separate fund. No need to set up a separate account as the funds are already encumbered due to needing to be returned if not used.
- Marine debris sculpture (Ren Kauffunger & Charli Ware)—The project was described by Ren Kauffunger and was approved by the Select Board. Debris was collected on July 23. The art assembly day will be August 5. The sculpture will be atop a trailer and will be displayed on the lawn at Town Hall for one month.
- Laptop for the Tax Collector—the purchase of a laptop for remote access to TRIO by the Tax Collector was approved on a motion by Jennifer seconded by Walter.

Mail: None

Adjourn: The meeting adjourned on a motion by Jennifer seconded by Walter at 7:23pm. Motion passed.

Next meeting: Monday, August 14, 6:00pm

Respectfully submitted,

Denise Parker
Town Administrator