

Arrowsic Board of Selectmen Minutes
April 27, 2020 Minutes

Warrant #20 for \$9,959.19, was approved unanimously (Moved DeeDee, second Walter)

Moved and seconded, approved unanimously, to authorize Mary to make any payroll and fees payments due before the next meeting and add these to the next warrant.

Mary informed the Board that she is not going to seek re-election for the Treasurer position.

Minutes for March 23, 2020 were approved unanimously (Moved Walter, second DeeDee)

Town Hall printers

Sheila will arrange a service for the Toshiba copier/printer. She will ask for the password-controlled timer to be reset more generously, and make other inquiries concerning its functionality. A decision as to the remaining printers will be held over till after the Toshiba servicing.

Upcoming Election

Barbara reported that the June 9 election has been deferred to July 16, 2020.

It was agreed to encourage absentee balloting by all means necessary, including a town message that will be sent by mail to those town residents who do not receive electronic notices.

Town Meeting, Annual Report, Warrant and Budget Workshop

Given the uncertainties of the present circumstances, the Board agreed to postpone the Arrowsic Town Meeting to the Thursday after the Election.

The Annual Report is almost complete, except for the Board's Report and the Warrant. Sheila will circulate a draft of the Warrant to DeeDee and Walter.

The Budget Workshop will be held electronically on May 5 at 9.30. Sukey and Sheila will work on the LD1 report, which is needed before the budget workshop. Sukey reported that the Ratio Declaration looks as though it will come in at 95%.

Advance planning to reopen the Town Hall.

Governor Mills will make another announcement about re-opening in the sate on Wednesday April 30. Sukey will talk with Jon about plans for the Town Hall.

Search for new CEO

Michael pointed out that enforcement of the Arrowsic Zoning Ordinance is the duty of the Selectmen for which they appoint a Code Enforcement Officer and Local Plumbing Inspector. He made reference to Section 4.5.1 and Section 4.6 of the Ordinance.

He also reported that despite the shut-down there are several projects under way. Sukey will post a notice in the MMA and several other sites suggested by Michael. The Town Meeting will be asked to make provision for an Assistant CEO, allowing for a longer transition from Michael to a successor. Michael will assist but not lead the search process. Michael's position as CEO was extended to the revised date of Town Meeting.

Community Fund

A town resident has made a contribution to the town to assist those in need at this time. Another resident has raised the idea of having a town community fund and to solicit donations. The idea was shelved for discussion at another time.

Arrowsic Education Committee

There should be an article in the next Arrow inviting people to volunteer for the AEC. The Committee's primary responsibility is for the Scholarship Fund. Two applications for the scholarship have been received; there may be a third to come.

Town Hall grounds

Mark Jorgensen has again generously donated labor for a spring cleanup and replanting. Sheila will send him thanks on behalf of the Board.

Septic Line preservation

The Board had approved this last year but the weather prevented action. Sheila will ask Mark Jorgensen if he would include this on his work schedule at some point over the next few months, and invite him to update his quote if necessary.

Broadband Update

The town lawyer is working on language in the agreement more appropriate to municipalities than the current language. The advisory group is taking applications for the project management.

There being no other business the meeting was adjourned at 7.50 p.m.

Planning ahead:

- Regularize committee appointments
- IT policy review (passwords)
- Inquiry about M5/L1
- Spirit of America Award (due June 30)
- Plan for new comprehensive plan process in 2022 (proposal to Town Meeting 2021)
- Town Community Fund