

**Selectmen's Meeting Minutes**

**Date: February 28th, 2011**

Attendees: Selectmen- Larry Wilson, Michele Gaillard, Sukey Heard  
Town Clerk- Jennifer Hall  
Treasurer- Mary McDonald

Agenda:

Treasurer's Report and Warrant Articles

Sign Purdy -Powers Letter

Properties

1. Building- Rob Shultz
2. Grounds/Honors Garden
3. Annual Report Designation

Fire Station

1. Dedication
2. Insurance
3. Road Money

Selectmen Job Description Spreadsheet

Abatement

Other

Mail

Minutes

Adjourn

Larry called meeting to order at 6:00 PM

- 1. Treasurer's Report and Warrant Articles-** Warrant # 15 for \$1030.34 approved and signed.
- 2. Purdy-Powers Letter-** Sukey moved and Michele seconded permitting Larry and Mary to sign the letter approving Purdy-Powers to manage the Town audit.
- 3. Properties-**
  - Building-The** Selectmen have asked Rob Shultz to look at all the buildings and evaluate their conditions and needs
  - Grounds/ Honors Garden-** it seems to be somewhat dissolved so the committee may be renamed Properties Management
  - Annual Report Designation-** the Selectmen will discuss this more thoroughly at a future time.
- 4. Fire Station-**
  - Dedication-** Before Town Meeting have a low key recognition with a plaque presentation; after Town Meeting have a full dedication
  - Insurance-** The new fire truck slid into an icy snow bank and sustained minor damage. There was a letter from MMA stating that the damages are covered less a \$500 deductible.
  - Road Money-** Funds cannot be moved from roads budget to the Fire Department to pave the driveway.
- 5. Town Hall Roof Quote-** The Town received a quote from CO Beck and Sons for \$9600 for a metal roof on Town Hall.
- 6. Selectmen Job Description Spreadsheet-** Michele is putting a spreadsheet together with all descriptions put into general terms.
- 7. Abatement-** An abatement for \$102.35 was given to David and Susan Collier for 2010. An abatement for \$78.20 (2010), \$86.70 (2009), 67.32 (2008) was given to Elizabeth Rollins.
- 8. Other-** Larry put a message out on the listserv for anyone interested in preserving history in Arrowsic
- 9. Mail-** Michele received some transfers and a motion was made to not extend the warranty on the laptops.
10. Meeting adjourned at 8:23 PM

Respectfully submitted,  
Jennifer Hall, Town Clerk