

Arrowsic Board of Selectmen Minutes

December 9, 2019

Present: Sukey Heard, Walter Briggs, DeeDee Morse, Mary McDonald, Jack White, Sheila Spear, Malcolm Persen, Michael Kreindler, Andrea Galuza, Will Neilsen, Don Kornrumpf, Kevin Kauffunger, Ken Hnottavange-Telleen, Carlos ???

Warrant #11 for \$71,312 approved and signed

There will be a Special Meeting of the Board on December 16 to approve the payroll outside of the regular meeting. The meeting will be posted as required.

Minutes: November 25, 2019 signed as amended

Request to buy wooden folding chairs.

The Board decided to investigate the value of the chairs, currently in the Fire Barn, and check to see if others were interested in purchasing them.

Municipal Valuation Report

An additional copy of the Report, approved at the November 25 meeting, were signed.

Properties Committee Presentation

Malcolm Persen, on behalf of the Properties Committee, reported on the work and processes of the committee over the past year. He distributed two documents: "Current Report to the Select Board" and "Capital Needs Assessment, Town of Arrowsic". The Assessment provides data on the current state of each of the Town's buildings: the Town Hall, the Fire Barn, the Little Fire Barn and the Recycling Shed, as well as a ten-year plan and budget for maintenance and improvements, as well as photographs of all aspects of the four buildings to provide benchmarks. The proposed 10-year budget includes amounts for annual maintenance and contingency funds.

It was noted that: all four buildings are basically in good condition but that there is a backlog of maintenance work to be carried out such that the first years of the ten year plan will see higher expenditures; that the future of the Little Fire Barn will need further consideration at some point; and that the matter of water quality and hot water in the Town Hall would be a major project.

The Board will review the documents at greater length and provide feedback to the Committee. There will be a follow-up meeting in January and planning for a proposal to the Town Meeting will proceed after that.

The Board thanked the Committee for its very helpful work, for the helpful data and photos.

Copies of the report and an outline of the presentation will be available for viewing in the Town Hall.

Kevin Bachman was not able to attend the meeting.

7:30 Broadband Committee

The 3B Broadband group (NAME?) reported that the application to the USDA for a grant/loan to support construction of a fiber-based broadband network was successful. There will need to be a Special Town Meeting in mid-January (per Article 48 of the 2019 Town Report) to approve moving forward.

The Board approved a consultation with the town lawyer before signing the initial acceptance letter, due to be sent within ten days.

Old business

Search for new Codes Enforcement Officer: copies of a job description were provided by Michael.

Support for the Tax Collector: Sheila reported that several nearby towns train other staff to provide backup. She suggested that she be trained to do this.

Town Hall closures over the winter holidays: there was some concern that the office will be closed for three weeks.

There being no other business the meeting was adjourned at 8.25 pm.

Planning ahead:

- Landscaping of Town Hall steps
- Tax maps
- Use for bicentennial monies
- IFW (Moses?)
- Regularize committee appointments
- IT policy review (passwords)
- Inquiry about M5/L1

Respectfully submitted, Sheila Spear