

## MINUTES OF TOWN MEETING, JUNE 15, 2023

### Warrant for Town Meeting

Sagadahoc, ss:

To Dale Carlton, Constable for the Town of Arrowsic,  
County of Sagadahoc, State of Maine:

Greetings:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of the Town of Arrowsic qualified by law to vote in Town affairs, to assemble at the Arrowsic Fire Station on Thursday, the 15th of June A.D. 2023, at six thirty in the evening, to act on the following articles to wit:

#### ELECTIONS

**Art. 1.** To elect by ballot a Moderator to preside at said meeting.

Don Hudson was nominated, seconded, and unanimously elected to preside at said meeting.

**Art. 2.** To elect a Town Clerk for FY 2023-24.

Barbara Boyce was nominated, seconded, and unanimously elected as Town Clerk for FY2023-24

**Art. 3.** To elect by ballot, for a three-year term:

Selectman, Assessor & Overseer of the Poor,  
Surveyor of Wood, Lumber, and Bark, Fence Viewer

Jennifer Geiger was nominated and seconded. Mike MacMahon was nominated and seconded. A vote by ballot was taken with the following results: Jennifer 45 and Mike 41. Jennifer Geiger was elected for a three-year term.

**Art. 4.** To elect for FY 2023-24:

A Treasurer  
A Tax Collector  
Any other Town Officers

Steve Bonine was nominated, seconded, and unanimously elected as Treasurer for FY2023-24

*Notes: FY 2022-2023 amounts reflect expenditures through 3/31/2023.  
All articles reflect appropriations for fiscal year 2022-2023 unless otherwise noted.*

**Art. 5.** To see if the Town will vote to raise and appropriate the sum of \$67,793 to pay the following salaries to the Town Officers: *Note: Salaries include employee FICA & Medicare taxes (7.65%).*

	<b>FY 21-22</b>	<b>FY 22-23 as of 3/31/2023</b>	<b>FY 23-24</b>
Selectman Chair	4,022	4,102	4,184
Selectmen (2 @ \$3516)	6,894	7,032	7,174
Town Clerk	7,952	8,111	8,274
Treasurer	7,952	8,111	8,274
ABA Treasurer	2,153	2,196	2,240
Tax Collector	7,952	8,111	8,274
Town Administrator	7,952	8,111	8,274
Deputy Town Clerk	0	0	1,187
Deputy Tax Collector	0	0	1,187
IT Coordinator			
Registrar	541	541	541
LEMA Director	108	108	108
Shellfish Warden	541	541	541
Codes Enforcement Officer	5,302	5,408	5,516
Properties Chair	0	541	541
ABA Chair	3,249	3,249	3,249
Constable	541	541	541
Animal Control Officer	541	0	541

Fire Chief	3,249	3,249	3,249
Deputy Chief	1,624	1,624	1,624
Captain (3 @ \$217)	651	651	651
Planning Board	541	541	541
Road Commission	541	541	541
Recycling	541	541	541
Board of Appeals	0	0	0
Conservation Commission	0	0	0
<b>Totals</b>	<b>62,847</b>	<b>63,850</b>	<b>67,793</b>

Art. 5 was moved, seconded, and approved.

**Art. 6.** To see if the Town will vote to raise and appropriate the sum of \$1,920 to pay the following wages to Town Election Workers.

	<b>FY 21-22</b>	<b>FY 22-23 as of 3/31/23</b>	<b>FY 23-24</b>
Registrar/ Deputy Registrar	100	100	300
Town Clerk	100	100	300
Election Warden	150	150	450
Deputy Warden	100	100	300
Election Clerks and Counters	188	375	570
<b>Total</b>	<b>638</b>	<b>825</b>	<b>1,920</b>

Art. 6 was moved, seconded, and approved.

**Art. 7.** To see if the Town will vote to raise and appropriate the sum of \$6,000 to pay the payroll taxes on all of the salaries and wages paid (7.65%).

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
5,300	5,776.09	5,104	5,782.14	6,000

Art. 7 was moved, seconded, and approved.

**Art. 8.** To see if the Town will vote to expend to the Town Codes Enforcement Officer, Town Clerk, and Tax Collector fees collected to these respective individuals in the form of wages.

Art. 8 was moved, seconded, and approved.

**Art. 9.** To see if the Town will vote to raise and appropriate the sum of \$16,000 for Fire Protection.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
12,000	9,754.80	16,000	10,755	16,000

Art. 9 was moved, seconded, and approved.

**Art. 10.** To see if the Town will vote to appropriate the sum of \$40,000 from surplus for the Fire Department Capital Improvement Fund. Current Fund balance \$223,875.

Art. 10 was moved and seconded. Discussion followed.

Fire Chief Dale Carlton explained that this funding will help cover the rising costs associated with the purchase of a fire truck. The motion carried.

**Art. 11.** To see if the Town will vote to raise and appropriate the sum of \$10,000 to provide the Town with Ambulance Service.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
6,500	9,580.86	10,000	6,385	10,000

Art. 11 was moved and seconded.

Joe Bonnet, a member of the fire department, commented that the services provided by the Bath Ambulance are excellent.

Art. 11 was approved.

**Art. 12.** To see if the Town will vote to expend the following amount from the Scholarship Fund for the purpose of providing scholarships to worthy and deserving students from the Town pursuing post-secondary education at an accredited educational institution; to be selected by the Selectmen on the recommendations of the Education Committee.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
4,000	4,000	2,000	2,000	6,000

Art. 12 was moved and seconded. Kay Beveridge, whose son Tristan is receiving a scholarship thanked the community for this important support.

Art. 12 was approved.

**Art. 13.** To see if the Town will vote to authorize the Selectmen to accept donations to the Arrowsic Scholarship Fund and to provide appropriate receipts. Current fund balance: \$38,266.

Art. 13 was approved.

**Art. 14.** To see if the Town will vote to raise and appropriate the sum of \$250 for the Miscellaneous Expenses of the Education Committee.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
250	0	250	0	250

Art. 14 was approved.

**Art. 15.** To see if the Town will vote to raise and appropriate the sum of \$136,500 for general maintenance and repair of Town Ways and other Properties, including snow removal. The amount to be raised takes into consideration the use of Town excise taxes and the Maine Bureau of Motor Vehicles (BMV) Block Grant to cover Road expenses.

	FY 21-22	FY 22-23 as of 3/31/23	Request for FY 23-24
Expenses	104,412.2	112,932	234,000
Excise Tax	121,553.58	84,935	90,000
MDOT Block Grant	8,596	8,548	7,500

<b>Road Commission Proposed Budget 2023-2024</b>	
General Maintenance	2,000
Culverts	1,500
Roadway Grading/Upgrade-Bald Head Rd.	7,500
Asphalt and Gravel Maintenance	2,000
Road Sign Replacement	1,000
Paving-Old Stage Rd TBD	65,000

Emergency – ditching, culvert, road stabilization etc	5,000
Snowplow Contract	150,000
<b>Total</b>	234,000
Appropriations:	
Excise Tax	90,000
MDOT Block Grant	7,500
<b>Amount to be Raised</b>	136,500

Jim Stump, chair of the Road Commission, explained that these figures are for the upcoming year. Paving will begin on the south end of Old Stage Road in July. Areas in Arrowsic where the road has been washed away will be filled in, particularly Old Stage Road, which requires significant attention each year. The culvert on Sirois Rd. will be replaced. Jerry Pieh thanked Jim for the work he does to maintain our roads.

Art. 15 was moved, seconded, and approved.

**Art. 16.** To see if the Town will vote to raise and appropriate the sum of \$23,000 to cover the costs of recycling and other related activities.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
19,000	15,069.47	19,500	14,795	23,000

Art. 16 was moved, seconded, and approved.

**Art. 17.** To see if the Town will vote to raise and appropriate the sum of \$41,500 to cover the costs of solid waste disposal.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request

38,000	30,544.79	38,500	28,612	41,500
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Art. 17 was moved, seconded, and approved.

**Art. 18.** To see if the Town will vote to raise and appropriate the sum of \$4,000 for disposal of septage waste.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
4,000	2,007.50	4,000	3,077	4,000

Art. 18 was moved, seconded, and approved.

**Art. 19.** To see if the Town will vote to raise and appropriate the sum of \$5,000 for Municipal utilities.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
4,500	4,159.95	4,500	4,260	5,000

Art.19 was moved, seconded, and approved.

**Art. 20.** To see if the Town will vote to raise and appropriate the sum of \$5,000 for maintenance expenses of Town properties.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
5,000	2,777.21	5,000	919	5,000



Art.20 was moved and seconded. Discussion followed. Selectperson, Walter Briggs, explained that the Properties Committee has a 10-year plan for maintaining Town properties.

Art. 20 was approved.

**Art. 21.** To see if the Town will vote to appropriate \$7,750 from surplus to contribute to the Town Capital Improvements Fund for future capital improvement projects. Current fund balance: \$64,048

Art. 21 was moved, seconded, and approved.

**Art. 22.** To see if the Town will vote to raise and appropriate the sum of \$700 for the purpose of providing animal control support services including housing and sheltering of stray animals.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
555	555	600	619.15	700

Art. 22 was moved, seconded, and approved.

**Art. 23.** To see if the Town will vote to raise and appropriate the sum of \$4,500 for assessing expenses, including an Assessor’s Agent.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
2,000	2,000	2,500	3,500	4,500

Art. 23 was moved, seconded, and approved.

**Art. 24.** To see if the Town will vote to raise and appropriate the sum of \$15,000 for the Auditor’s Report and associated services.

FY 21-22	FY 22-23 as of	FY 23-24
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		3/31/23		
Request	Actual	Request	Actual	Request
9,000	8,900	10,000	7,400	15,000

Art. 24 was moved, seconded, and approved.

**Art. 25.** To see if the Town will vote to raise and appropriate the sum of \$13,000 for Insurance.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
10,000	9,580.86	12,000	11,384	13,000

Art. 25 was moved, seconded, and approved.

**Art. 26.** To see if the Town will vote to raise and appropriate the sum of \$5,000 to provide Legal Services.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
5,000	4,009.50	7,000	1,502	5,000

Art. 26 was moved, seconded, and approved.

**Art. 27.** To see if the Town will vote to raise and appropriate the sum of \$20,000 for Administration expenses such as bank service charges, office supplies, postage, printing, software maintenance, software purchase and upgrade, payroll processing, dues, training, small repairs, travel reimbursements, and computer expenses.

FY 21-22	FY 22-23 as of 3/31/23	FY 23-24

Request	Actual	Request	Actual	Request
30,300	27,820.70	2,5000	15,931	20,000

Art. 27 was moved, seconded, and approved.

**Art. 28.** To see if the Town will raise and appropriate the sum of \$200 for expenses related to the publishing of "The Arrowsic Arrow."

Art. 28 was moved, seconded, and approved. Selectperson, Walter Briggs, thanked Tom Spear, on the behalf of the community, for his excellent work on "The Arrow".

**Art. 29** To see if the Town will vote to raise and appropriate the sum of \$4,100 for production of the Annual Report.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
3,600	3,683	3,800	3,683	4,100

Art. 29 was moved, seconded, and approved.

**Art. 30.** To see if the Town will vote to raise and appropriate the sum of \$2,200 for professional dues for the Maine Municipal Association.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
1,850	1,865	1,900	2,078	2,200

Art. 30 was moved, seconded, and approved.

**Art. 31.** To see if the Town will vote to raise and appropriate the sum of \$5,000 for Contingent Expenses. The Town utilized \$418.00 from contingency in FY 2021-2022 to cover the portion of expenditures that exceeded particular line items that year.

FY 21-22	FY 22-23 as of 3/31/23	FY 23-24

<b>Request</b>	<b>Actual</b>	<b>Request</b>	<b>Actual</b>	<b>Request</b>
5,000	418	5,000	96	5,000

Art. 31 was moved, seconded, and approved.

**Art. 32.** To see if the Town will vote to raise and appropriate the sum of \$600 for the Miscellaneous Expenses of the Planning Board.

<b>FY 21-22</b>		<b>FY 22-23 as of 3/31/23</b>		<b>FY 23-24</b>
<b>Request</b>	<b>Actual</b>	<b>Request</b>	<b>Actual</b>	<b>Request</b>
600	659.96	600	104	600

Art. 32 was moved, seconded, and approved.

**Art. 33.** To see if the Town will vote to raise and appropriate the sum of \$100 for the Miscellaneous Expenses of the Zoning Board of Appeals.

<b>FY 21-22</b>		<b>FY 22-23 as of 3/31/23</b>		<b>FY 23-24</b>
<b>Request</b>	<b>Actual</b>	<b>Request</b>	<b>Actual</b>	<b>Request</b>
100	0	100	0	100

Art. 33 was moved, seconded, and approved.

**Art. 34.** To see if the Town will vote to raise and appropriate the sum of \$500 for the Miscellaneous Expenses for the Conservation Commission.

<b>FY 21-22</b>		<b>FY 22-23 as of 3/31/23</b>		<b>FY 23-24</b>
<b>Request</b>	<b>Actual</b>	<b>Request</b>	<b>Actual</b>	<b>Request</b>

400	84	400	0	500

Art. 34 was moved, seconded, and approved.

**Art. 35.** To see if the Town will vote to appropriate the sum of \$600 from the dedicated Shellfish Conservation Fund for the Miscellaneous Expenses of the Shellfish Conservation Committee and the Shellfish Warden. The current balance is \$4,390.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
600	243.60	600	263	600

Art. 35 was moved, seconded, and approved.

**Art. 36.** To see if the Town will vote to raise and appropriate the sum of \$100 for the Miscellaneous Expenses of the Local Emergency Management Agency.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request
100	0	100	0	100

Art. 36 was moved, seconded, and approved.

**Art. 37.** To see if the Town will vote to raise and appropriate the sum of \$100 for the Miscellaneous Expenses of the Local Health Officer.

FY 21-22		FY 22-23 as of 3/31/23		FY 23-24
Request	Actual	Request	Actual	Request

100	0	100	0	100
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Art. 37 was moved, seconded, and approved.

**Art. 38.** To see if the Town will vote to appropriate from surplus the sum of \$9,831 for the Patten Free Library.

Art. 38 was moved, seconded, and approved.

**Art. 39.** To see if the Town will vote to appropriate from surplus the sum of \$6,885 to fund the following non-profit organizations:

<b>Organization</b>	<b>FY 21 - 22</b>	<b>FY 22- 23</b>	<b>FY 23- 24</b>
Bath Area Family YMCA	425	425	425
Bath Area Senior Citizens	425	425	425
Bath Food Bank	425	500	500
Big Brothers/Big Sisters of Bath-Brunswick	425	425	425
Citizens for Squirrel Point	100	100	100
Elmhurst, Inc.	425	425	425
Friends of the Doubling Point Light	100	100	100
Georgetown Historical Society	100	100	100
Kennebec Estuary Land Trust	300	300	300
LifeFlight Foundation	0	300	300
Maine Public Broadcasting	250	250	150
Maine Red Cross Chapter	425	425	425
Maine's First Ship	100	100	200
MCM Community Action	425	425	425
New Hope for Women	425	425	425
Opportunity Enterprises	100	100	100
SEARCH-GB	425	425	425
Spectrum Generation (Meals on Wheels)	425	425	500
Sweetser	425	425	500
Tedford Housing	425	425	425
The Range Light Keepers	100	100	100
WCAP** (new)			110
<b>Totals</b>	<b>6,250</b>	<b>6,675</b>	<b>6,885</b>

Art. 39 was moved, seconded, and approved.

**Art. 40.** To see if the Town will vote to draw from surplus such funds as necessary to meet the Town's legislated responsibilities for providing General Assistance in accordance with the Town's General Assistance Ordinance passed in 2016. (Actual 21-22, \$0).

Art. 40 was moved, seconded, and approved.

**Art. 41.** To see if the Town will vote to draw from surplus such funds as necessary to meet the Town's responsibilities for uncollectible ambulance fees.

Art. 41 was moved, seconded, and approved.

**Art. 42.** To see what sum the Town will vote to appropriate

from surplus for reducing the amount of money to be raised by taxes. Selectmen recommend \$10,000. established for the Town by State law, in the event that the municipal budget approved under the preceding articles results in a tax commitment that is greater than this property tax levy limit.

The article was voted by Yes/No ballot. Steve Bonine advised that the current surplus is about \$800,000.

Art. 42 was moved, seconded, and passed unanimously.

**Art. 43.** To see if the Town will vote to accept the categories of State funding listed below, as provided by the Maine State Legislature.

State Municipal Revenue Sharing	Estimated	27,500
MDOT Block Grant	Estimated	7,500
Tree Growth Reimbursement	Estimated	1,000
Veterans Exemption Reimbursement	Estimated	275
Snowmobile Registration Revenues	Estimated	125
Homestead	Estimated	25,705
State grants or other funds not included above		Unknown

Art. 43 was moved, seconded, and approved.

**Art. 44.** To see if the Town will vote to continue to allocate all revenues from the sale of shellfish licenses, and any fines received for violation of the Shellfish Conservation Ordinance, to the dedicated Shellfish Conservation Fund, to be used by the Shellfish Conservation Committee for shellfish management, conservation, and ordinance enforcement. Current fund balance: \$4989.69

Art. 44 was moved, seconded, and approved.

**Art. 45.** To see if the Town will vote to collect all Watercraft Excise Taxes in a dedicated Water Access Fund. Current fund balance: \$91,360.39

Art. 45 was moved, seconded, and approved.

**Art. 46.** To see if the Town will vote to allocate all revenues from dog license fees to a dedicated Animal Control Account and authorize the Selectmen to draw from that account for the purpose of funding animal control work in town.

Art. 46 was moved, seconded, and approved.

**Art. 47.** To see if the Town will vote to allow the Selectmen to accept and expend the following monies: miscellaneous contributions, donations, grants, and reimbursements.

Art. 47 was moved, seconded, and approved.

**Art. 48.** To see if the Town will vote to authorize the Selectmen to draw from surplus such funds as necessary for tax abatements due to overpaid taxes.

Art. 48 was moved, seconded, and approved.

**Art. 49.** To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell and dispose of any real estate acquired by the Town for nonpayment of taxes, on such terms as they deem advisable, and to execute quit-claim deeds for such property.

Art. 49 was moved, seconded, and approved.

**Art. 50.** To see if the Town will vote to allocate all proceeds from the sale of tax delinquent property to the Undesignated Surplus.

Art. 50 was moved, seconded, and approved.

**Art. 51.** To see if the Town will vote to authorize the Selectmen to borrow money from time to time in anticipation of taxes.

Art. 51 was moved, seconded, and approved.

**Art. 52.** To see if the Town will vote to authorize the Selectmen to utilize balances in Town dedicated funds to postpone or eliminate the need to borrow in anticipation of taxes. Funds reduced in this way would be restored with incoming tax revenues.

Art. 52 was moved, seconded, and approved.



**Art. 53.** To see what sum the Town will vote to authorize Annual Interest on all taxes paid 60 days after posting. Selectmen recommend 4.0% (State Maximum Allowed—8%).

Art. 53 was moved, seconded, and approved.

**Art. 54.** To see if the town will vote to enact an ordinance entitled “Arrowsic Fish Commission”?

### **ARROWSIC FISH COMMISSION**

The Town of Arrowsic hereby establishes the Arrowsic Fish Commission:

**Whereas** the Town of Arrowsic has a strong tradition of stewardship of its natural resources;

**Whereas** the Town of Arrowsic has formally committed to addressing the consequences of climate change including the effect of warming waters on biodiversity;

**Whereas** the Town of Arrowsic hosts an historic and recovering cyclical fishery that depends on a clear run from the Kennebec River to its spawning grounds via Spinney Mill and Sewall Creeks;

**Whereas** the Town of Arrowsic is home to Sewall Pond, a 48-acre freshwater pond that supports local recreation and wildlife and is dependent on its cyclical fishery for its ecosystems’ function;

**Whereas** the people of the Town of Arrowsic have monitored and established a record of water quality and fishery resource data over decades, even as the mean temperatures, chemistry, precipitation patterns, and tidal patterns are changing; and

**Whereas** the Town of Arrowsic has the need to establish a formal means of capitalizing on existing institutional memory and knowledge to establish a framework for future management of the cyclical fishery in the context of the health of both the fishery and the broader ecosystem dependence on the fishery;

**Therefore**, the Town of Arrowsic establishes an independent fisheries management commission to be known as the Arrowsic Fish Commission. The Commission will focus on monitoring and managing river herring, for the health of the resource, its ecosystem, the residents of Arrowsic and commercial fishermen, in compliance with applicable state and federal laws.

The Arrowsic Fish Commission shall be made up of five members appointed by the Arrowsic Board of Selectmen to a renewable three-year term. One of those five shall be nominated by the chair of the Arrowsic Conservation Commission as its representative to the Arrowsic Fish Commission. If there are vacancies, three commissioners may carry out the duties of the Commission, with two members serving as a quorum. The commissioners shall elect one of their number to be Fish Warden who, during a renewable two-year term, will serve as liaison to the Arrowsic Board of Selectmen and ensure that the Commission fulfills its responsibilities.

Art. 54 was moved, seconded, and approved.

**Art. 54.1.** To see if the Town will vote to allow the Arrowsic Fish Commission to approve a provisional harvest or conservation closure for alewife and blueback herring in 2024. The harvest plan will be submitted by the Fish Commission setting forth the exact conditions under which alewives may be taken, all in accordance with good conservation practices to conserve and protect the Town's resources. This plan will be submitted to the Department of Marine Resources with Town of Arrowsic approval. If any Municipal rights are sold, monies will be deposited in the designated Alewife Account.

Art. 54.1 was moved, seconded, and approved.

**Art. 54.2.** To see if the Town will vote to allow the Arrowsic Conservation Commission to approve a provisional harvest or conservation closure for alewife and blueback herring in 2024. The harvest plan will be submitted by the Conservation Commission setting forth the exact conditions under which alewives may be taken, all in accordance with good conservation practices to conserve and protect the Town's resources. This plan will be submitted to the Department of Marine Resources with Town of Arrowsic approval. If any Municipal rights are sold, monies will be deposited in the designated Alewife Account.

Art. 54.2 was moved, seconded, and approved.

**Art. 55.** To see if the town will vote to approve the following for Recycling and Waste. **Purpose:** To provide the Town of Arrowsic (Town) with convenient and cost-effective services which support the Town's commitment to sustainability and responsible disposal of waste. The Town of Arrowsic promotes waste reduction, product reuse and repair, recycling, and composting programs.

**Authority:** This ordinance is adopted pursuant to Home Rule powers as granted in Article VIII-A of the Maine Constitution, Title 30 M.R.S.A. Section 3001, and Title 38 M.R.S.A. Section 1305.

The Select Board of the Town of Arrowsic (Select Board) will administer and enforce the provisions of this ordinance.

**Applicability:** This ordinance shall apply to all persons residing and/or generating waste in the Town. Landlords are requested to inform renters of the need to comply with this ordinance.

**Composition:** The Select Board shall appoint seven members to serve on The Recycling/Solid Waste Committee (Committee) which shall serve in an advisory capacity regarding such matters related to recycling, composting, and waste management. Members' initial terms of office shall be two one-year positions, two two-year positions, and three three-year positions. All terms will be three years thereafter, to provide rolling terms of office. Vacancies in membership shall be filled in the same manner and for the balance of the term of the original appointment. Officers of the Committee shall be a Chairperson, Vice-chairperson, and Secretary, selected annually by the members of the Committee. The Chairperson, in addition to duties imposed by law, shall

convene the Committee on a regularly scheduled basis, preside over the meetings, and be an ex-officio member of all subcommittees. The Vice-chairperson shall preside at all meetings of the Committee in the absence of the Chairperson. The Secretary shall keep an accurate record of the proceedings, shall provide a copy to the Select Board and Town Webmaster, and perform all other duties imposed by law. A majority of the full membership of the Committee shall constitute a quorum and shall be sufficient to direct the activities and decisions of the Committee. Subcommittees may be created by vote of the Committee and may be populated by non-Committee Arrowsic residents.

**Provisions:** The Committee, in consultation with the recycling service provider, will determine which materials are required to be recycled and which are unacceptable for trash or recycling. The Committee will then provide a list of these 20322890.1 materials to the Select Board for approval. Upon approval of the list, it shall be made available to the public and shall be publicized in a reasonable and effective manner, including, but not limited to, a printed brochure, email to the Town, and posting on the Town website. All persons residing in the Town and/or generating waste in the Town shall thereafter separate such “recyclable materials” and other unacceptable materials from curbside trash and shall recycle the materials or dispose of unacceptable materials in accordance with procedures approved and publicized by the Select Board, based on the recommendations of the Committee. Any person who fails to recycle or dispose of materials in accordance with these provisions, after at least two repeated notifications, may also be liable for a monetary fine of up to \$30 per day per incident, beginning three days after the Select Board mails the second written notice of the violation to the offender. The Select Board shall enforce the provisions of this ordinance and may institute legal action under Maine Court Rule 80K. If successful, the Town’s legal fees and costs shall be awarded against the offender. Any person who fails to recycle or dispose of materials in accordance with these provisions may lose the privilege to receive solid waste disposal services from the Town service provider. Such failure shall be identified by the ARSWC or the Town service provider and reported to the ARSWC who may then recommend to the Select Board that solid waste disposal services be withheld. The Select Board may make such order after giving the person advance notice and an opportunity to be heard.

**Validity and Severability:** Should any section or provision of this ordinance be declared by the courts to be invalid, such decision shall not invalidate any other section or provision of the ordinance.

**Conflict with Other Articles:** Whenever the requirements of this ordinance are inconsistent with requirements of any other ordinance, code, or statute, the more restrictive requirements shall apply.

Art. 55 was moved, seconded, and approved.

**Art. 56.1.**

**Proposed Amendments to Arrowsic Zoning Ordinance re: ADUs**

**DEFINITIONS ACCOMPANYING TOWN OF ARROWSIC ZONING  
AND SUBDIVISION ORDINANCES**

**Accessory Dwelling Unit:** A self-contained dwelling unit located within, attached, or detached from a single-family unit located on the same parcel of land. An accessory dwelling unit must have a floor area of no less than 190 square feet and no greater than 850 square feet.

**3.6.5 Accessory Dwelling Unit (x-x-23)**

a) The creation, conversion to, or construction of a new accessory dwelling unit shall require a permit to be issued by the Planning Board.

b) No more than one accessory dwelling unit shall be permitted per lot.

c) Accessory dwelling units are not permitted on nonconforming lots of less than 2 acres

d) An accessory dwelling unit shall contain a minimum of 190 square feet, or such greater minimum square footage as adopted by Maine's Technical Standards Board.

e) An accessory dwelling unit shall be limited to a maximum of two bedrooms.

f) An accessory dwelling unit shall comply with all setback and dimensional requirements with the exception of lot size.

g) An accessory dwelling unit may not be rented for periods of less than 90 days. Where an accessory dwelling existing as of the effective date of this section was rented on a short-term basis during the 12 months preceding the effective date, the rental shall be considered a nonconforming use.

h) An accessory dwelling unit shall be permitted only where evidence is provided that the use is compliant with the Maine State Subsurface Wastewater Disposal Rules.

i) An accessory dwelling unit shall be permitted only where evidence is provided that the accessory dwelling unit will have sufficient access to potable water.

j) An accessory dwelling unit shall be in conformity with applicable federal, state and local laws, ordinances and regulations.

k) An accessory dwelling unit shall conform with the Shoreland Zoning ordinances.

(Table 1 changes)

Structures

New line – Accessory Dwelling Units (after residential dwelling units)

B&C/PB all four categories

Art. 56.1 was moved and seconded. Following discussion, the article was approved by a vote of 41-24.

Proposed Amendments to Arrowsic Zoning Ordinance re: Commercial Use/short-term rentals

**DEFINITIONS ACCOMPANYING TOWN OF ARROWSIC ZONING  
AND SUBDIVISION ORDINANCES**

**Commercial Use:** The use of lands, buildings or structures, the intent or result of which activity is the production of income from the buying and selling of goods and/or services.

The rental of residential buildings and/or dwellings shall not be considered a commercial use, except that short-term rentals (rental of a dwelling unit for periods of less than 28 days) shall be considered a commercial use if:

- a) More than one dwelling unit on a single parcel of land, or on two commonly held parcels, is used for any portion of a calendar year as a short-term rental (property held by corporations, trusts or estates with any degree of common ownership or common beneficiaries shall be considered "commonly held."); or
- b) The owner of the short-term rental does not reside in the Town of Arrowsic for at least six months of each calendar year; or
- c) The short-term rental is not located on the same parcel or abutting the parcel on which the owner resides.

Where a residence was rented on a short-term basis during the 12 months preceding the effective date of this definition, the rental shall be considered a nonconforming use.

**Home Business:** A home business is an occupation or business which is carried on within a dwelling or accessory structure to the dwelling by a member of the family residing therein; is clearly incidental and secondary to the use of the dwelling unit for residential purposes; and does not involve any exterior alteration which would change the residential character of the premises. Permitted home businesses include: the production of goods, the sale of goods produced on site, the provision of services performed on site, the provision of goods and services off site for which the material and equipment are kept on site. A sales outlet is not a home business unless the item sold is a product of the labor of a person working in the business (i.e., manufactured, produced, created, caught, grown by the owner or an employee of the business).

The rental of more than one dwelling unit on a single parcel of land, or on two or more commonly held parcels, for periods of less than 28 days shall be considered a Commercial Use and not a home business (property held by corporations, trusts or estates with any degree of common ownership or common beneficiaries shall be considered "commonly held."). See the definition of Commercial Use.

Table 1 – Commercial Use – see definition.

3.7.1 Performance Standards

a) **Home Business:** A home business is an occupation or business which is carried on within a dwelling or accessory structure to the dwelling by a member of the family residing therein; is clearly incidental and secondary to the use of the dwelling unit for residential purposes; and does not involve any exterior alteration which would change the residential character of the premises. Permitted home businesses include: the production of goods, the sale of goods produced on site, the provision of services performed on site, the provision of goods and services off site for which the material and equipment are kept on site. A sales outlet is not a home business unless the item sold is a product of the labor of a person working in the business (i.e., manufactured, produced, created, caught, grown by the owner or an employee of the business).

The rental of more than one dwelling unit on a single parcel of land, or on two or more commonly held parcels, for periods of less than 28 days shall be considered a Commercial Use and not a home business (property held by corporations, trusts or estates with any degree of common ownership or common beneficiaries shall be considered "commonly held."). See the definition of Commercial Use.

Art. 56.2 was moved, seconded. Discussion followed.

Doug Ware expressed concern that the ordinance will be superseded by State regulations. Planning Board Chair, Jennifer Geiger indicated that the committee received the following guidance from the State: The town has 1 year, prior to state legislation being enacted, to approve a local ordinance. Each town has some flexibility relative to the different needs of each community. The local ordinance can be amended in the future.

Other residents expressed concern that the ordinance will affect property values. Another recommendation was that the town should wait until the State amends the legislation.

A motion was moved and seconded to stop the discussion. The motion passed 45 to 9.

Art. 56.2 was approved by a vote of 48 -12.

**Art. 57.** To see if the Town will vote to have a portion of Route 127 dedicated to Merwin A. Delano Jr, an Arrowsic resident. He served Honorably in the US Army and was an American Gold Star casualty.

A motion was made and seconded to allow the family of Merwin Delano to speak to Arrowsic citizens. Walt Combs, a childhood friend of Merwin, rose to speak. Merwin served honorably in the Vietnam War and received a V for Valor and the Purple Heart. Merwin has many surviving Arrowsic relatives.

Since Rt.127 is a state road, the plaque, if approved by Arrowsic citizens, will have to be approved by the State legislature and maintained by the Maine Department of Transportation.

Art. 57 was moved, seconded, and approved.

**Art. 58.** To see what date the Town will select for the 2024 Annual Town Meeting. The select board recommended Thursday, June 20, 2024, at 6:30 PM.

Art. 58 was moved, seconded, and approved. The meeting was adjourned at 8:55PM.

Selectmen:

Walter Briggs

DeeDee Jorgensen

Will Neilson

Respectfully Submitted,

Barbara Boyce, Town Clerk