

Education Committee - Town of Arrowsic

Arrowsic Town Hall, August 12, 2015

[Draft by Anita Lichman]

Participants: Camille Kauffunger, David Howe, Dena Bachman, Anita Lichman

Agenda:

1. Approve last meeting minutes.
2. Review “next steps” from previous Committee meeting.
3. Fall festival planning.
4. RSU1 school list approval.
5. Shell fish Committee collaboration.
6. Committee terms.

1. Approve last meeting minutes.

All those who attended the last meeting approved the minutes. **Anita** agreed to forward the July 2015 meeting notes to the Town webmaster.

2. Review “next steps” from previous Committee meeting.

- A. June minutes were sent to the Town webmaster by Anita.
- B. Camille followed up with the scholarship committee about their annual yard sale with no definitive response yet about the date. **Camille** agreed to reach out to the scholarship committee again to determine if the Education Committee can support the yard sale.
- C. Anita drafted the description of the Committee’s Arrowsic Accolades initiative. The tentative deadline for the Arrow Newsletter submission is August 17th.
 - **Camille** agreed to confirm the upcoming deadline submission for the Arrow and identify the remaining deadlines this year.
 - **Anita** agreed to prepare an initial Accolades submission with **Dena** Bachman and to include an announcement from the Committee wishing students and families well as they enter the new academic year and to watch for a fall festival date. The Committee agreed that the submissions for the Accolades will initially go through Camille to ensure connection to the education Committee.
 - **Anita** agreed to include the identifying the annual dates for the Arrow in the list of annual Committee tasks.
- D. Camille shared the upcoming RSU1 Board meeting dates, **Dena** agreed to attend the first Board meeting on August 24th. **Camille** agreed to circulate the remaining Board meeting dates and have members of the Committee sign up for coverage of the meetings.
- E. **Camille** will reach out to Tim Harkins to coordinate Committee efforts to support his role.

There was a brief discussion about the Committee focusing on publicizing dates that do not have a natural and/or widespread distribution to Town members (i.e. CHOICES registration date etc.) and leaving the routine and highly publicized dates (i.e. first day of school etc.) to other bodies.

3. Fall festival planning.

Prior to this meeting Camille reached out to the Select Board members, town residents, and a past fall festival planner to invite participation and gain perspective on past activities. It was noted that in the past the fall festival was tied to Halloween activities with very informal planning that was initiated by a small group of families in the town interested in coming together and celebrating. A 2 hour window from approximately 1-3pm on a Saturday afternoon with a handful of family hosted activities took place.

The Committee decided to focus on November 8th or 15th for this years fall festival, reserve space ahead of time, request the fire truck and/or Sheriff's car be available for kids, coordinate craft, food, and specific activities (i.e. sack race). There was discussion of having live music and Camille mentioned collecting information about fiddle/contra dancing calling and Anita agreed to check Matt Loosigian's fees.

Camille and David agreed to check if November 8th or 15th were available at the Town hall and fire station. The Committee agreed to do additional planning by email and reaching out to other families in the town, set core activities, and coordinate food for the festival once the date was selected.

4. RSU1 school list approval.

David noted that the Committee is responsible for approving the RSU1 school list published in the fall. **Camille** agreed to reach out to Bill to secure the list and the group agreed to "check off" each student on the list to verify the fiscal responsibility of the Town for the identified students.

5. Shell fish Committee collaboration.

Camille shared that the Committee will informally support the efforts of the Shell Fish Committee to plant clams this summer. It was noted that in the future this annual activity may become more robust with additional support and attention from the Committee.

6. Committee terms.

It was noted that Wendy's term was coming to completion. **Dena** agreed to reach out to a potential new Committee member and **Camille** agreed to reach out to Wendy.

Next Steps

1. Anita to submit July 2015 Committee notes to the Town webmaster.
2. Camille agreed to reach out to the scholarship committee again to determine if the Education Committee can support the yard sale.
3. Camille agreed to confirm the upcoming deadline submission for the Arrow and identify the remaining deadlines this year.
4. Anita agreed to prepare an initial Accolades submission with Dena Bachman and to include an announcement from the Committee wishing students and families well as they enter the new academic year and to watch for a fall festival date.
5. Anita agreed to include the identifying the annual dates for the Arrow in the list of annual Committee tasks.
6. Dena agreed to attend the first Board meeting on August 24th.

7. Camille agreed to circulate the remaining Board meeting dates and have members of the Committee sign up for coverage of the meetings.
8. Camille will reach out to Tim Harkin to coordinate Committee efforts to support his role.
9. Dena agreed to reach out to potential new Committee member.
10. Camille agreed to reach out to Wendy to discuss Committee terms.

Committee's Annual Tasks

- 1) Create annual monthly meeting schedule & post on town calendar, Google Town calendar, and Arrow publication. (AUGUST)
- 2) Identify Arrow newsletter submission dates, coordinate submission dates with Committee meetings to ensure timely announcements/material from the Committee in the newsletter. (AUGUST)
- 3) Secure RSU1 School Board meeting schedule & assign Committee members to attend & report back to the Committee (SEPTEMBER)
- 4) Announce Pre-K information session & RSU1 school registration deadline. (MARCH)
- 5) Town Annual Report (MARCH)
- 6) RSU1 Student List Review & Approval (APRIL)
- 7) Submit annual Committee budget request to Select Board. (APRIL)
- 8) Prepare for Town meeting presentation. (JUNE)

The meeting was adjourned at 7:05pm.

Next Committee meeting is September 2nd at 6pm at Town Hall.