

Notes drafted by Anita Lichman

Participants: Dena Bachman, Erin Hart, Camille Kauffunger, Anita Lichman

June 2016

Agenda:

1. Approve Minutes
2. Town Meeting Presentation Review
3. Clam Camp Schedule

1. Approve Minutes

Minutes were approved. **Anita** will forward final minutes from the May 2016 meeting to the Town webmaster to post for public viewing.

2. Town Meeting Presentation Review

Dena previewed the presentation for the annual Town meeting for the Committee. Feedback was shared, Dena made changes and will finalize the presentation and plan to present it at the Town meeting June 16th.

3. Clam Camp Schedule

Family Clamming Day in Georgetown

Sunday, July 10 at 10:30

Include park fees in our print material and indicate that no family will be excluded due to inability to pay.

Georgetown Clam Farm Visit

Sat, July 16th (first choice) or Monday, July 18th

Reach out to Ruth and get her opinion about appropriate ages for this event. **Camille** will ask Lisa M. who is best to reach out to Ruth.

Netting Clams at Squirrel Point for All Ages

August 14th at 2:30pm (first choice) or August 7th at 9am

Clam Survey for 9 yr olds and older.

Date to be Determined by Shell Fish Committee.

Collecting and Counting Green Crabs and Back to School BBQ

August 27th

Other: The Committee agreed not to hold a July 2016 meeting.

NEXT STEPS:

1. **Anita** will forward final minutes from the May 2016 meeting to the Town webmaster to post for public viewing.
2. **Camille** will reach out to Lisa to share clam camp proposed dates and ask about connecting with Ruth to determine appropriate age for the Clam Farm visit in Georgetown.
3. **Dena** will finalize annual Town meeting presentation for the Committee.
4. **Camille** agreed to communicate that there is no July 2016 Committee meeting to the town.

Committee's Annual Tasks

- 1) Create annual monthly meeting schedule & post on town calendar, Google Town calendar, and Arrow publication. (AUGUST)
- 2) Identify Arrow newsletter submission dates, coordinate submission dates with Committee meetings to ensure timely announcements/material from the Committee in the newsletter (2015-2016 months of publication are listed as August, November, February, May). (AUGUST)
- 3) Secure RSU1 School Board meeting schedule & assign Committee members to attend & report back to the Committee (SEPTEMBER)
- 4) Identify date & outreach schedule for the Fall Festival., create event work plan. (SEPTEMBER)
- 5) RSU1 Student List Review & Approval (OCTOBER)
- 6) Announce Pre-K information session & RSU1 school registration deadline. (MARCH)
- 7) Town Annual Report (MARCH)
- 8) RSU1 Student List Review & Approval (APRIL)
- 9) Submit annual Committee budget request to Select Board. (APRIL)
- 10) Prepare for Town meeting presentation. (JUNE)

Meeting adjourned 7:20pm. The next meeting is August 31st at 6pm at Town Hall.