

Arrowsic Selectmen's Meeting

December 10, 2018

Present: Sukey Heard, Michele Gaillard, Bill Savedoff, Mary McDonald, Michael Kreindler, John White, Sheila Spear

**Treasurer's Report and Warrant:**

Warrant #11 (\$63,926.33) was reviewed, approved and signed. Mary and the Selectmen discussed the authorization and timing of warrants through the end of the year to ensure that our bills can be paid appropriately. The last Selectmen's meeting of the calendar year falls on December 24 and will be cancelled so there will be approximately one month between meetings. The Selectmen authorized Mary to pay time-sensitive invoices, which will appear on the first warrant of the new year.

**Minutes:**

Minutes for 11/28/18 were reviewed and approved as amended.

**Fire Department Insurance Coverage:**

The Selectmen reviewed options for insurance coverage through MMA for Fire Department vehicles. They could either be insured for actual cash value of the vehicle, which is the depreciated value, or agreed value, which is the replacement value. The premium cost difference is relatively small, approximately \$250 per year, so the Selectmen opted for the agreed value, which is higher coverage. The tanker will be insured for \$250,000, the new engine for \$200,000, and the brush truck for \$30,000.

**Town On-line Services:**

The Selectmen approved on-line boat registration renewals through InforME and Sukey signed the contract. The Selectmen approved credit card payments for town services and the purchase of a credit card processing device for Town Hall. Jon Biehler will be the primary contact for InforME and customer service. Mary would like to be a part of the training to ensure that the incoming information from InforME and the credit card company is successfully captured and recorded in Trio, particularly relating to income.

**Shellfish Harvesting:**

Based on a request from the Shellfish Conservation Committee, the Selectmen approved the seasonal allocation of 2 resident and 2 non-resident commercial shellfish harvesting licenses.

**Animal Control Officer:**

Sarah Mancini has agreed to continue being the Arrowsic Animal Control Officer but asked for clarification of what our expectations are of when she is considered on duty and required to respond to issues. The Selectmen approved that she would be on duty Monday to Friday and only respond to emergencies on the weekend. Emergency situations later clarified as injured or stray animals that need to be dealt with right away or an animal left in a hot car, or an animal bite, because of the rabies quarantine rules. Anything that requires an immediate response due to safety or regulation.

**Town Hall Water:**

The Selectmen discussed the potability of the water available at Town Hall and decided that having water delivered was not going to work given several factors. For the time being, we will continue to purchase water in 2-gallon containers for our staff and committees.

**IT Tales:**

John White stopped by to request funds to upgrade two office computers to Windows Professional (\$200) and to increase their memory capacity (\$200). The Selectmen approved the expenditure.

**Mail:**

- Patten Free Library History Room acknowledged receipt of our historic property records.
- The Maine Tree Foundation sent a \$1,000 contribution in lieu of taxes for town services provided to the Holt Research property. The Selectmen discussed requiring an annual standard form from non-profits that declares their non-profit status.

Meeting adjourned at 7:25 pm

Respectfully submitted,  
Michele Gaillard