

## Selectmen's Meeting Minutes

Date: September 12<sup>nd</sup>, 2011

Attendees: Selectmen- Michele Gaillard, Sukey Heard, Larry Wilson

Town Clerk- Jennifer Hall

Treasurer- Mary McDonald

Also in attendance: Michael Kreindler

Agenda:

Treasurer's Report and Warrant Articles

Letters to Sheriff and Gene Reynolds

Bald Head Road Trash Letter

Outside Town Hall Door Estimates

Audit Update

Other

Mail

Minutes

Adjourn

Larry called meeting to order at 6:00 PM

1. **Treasurer's Report and Warrant Articles**- Warrant #5 for \$4166.00 approved and signed.
2. **Letters to Sheriff and Gene Reynolds** The Selectmen signed letters of thanks to Gene Reynolds for paving 20 feet into Stafford Lane from Route 127 and to Sheriff Joel Merry for sending work release participants to paint and seal the floor in the new fire station.
3. **Bald Head Road Trash Letter**-The Selectmen will write a letter to the Victim's Advocate in the Office of the Attorney General requesting restitution for illegal dumping on Bald Head Road.
4. **Outside Town Hall Door Estimates**- Estimates of a new door for the side of the Town Hall ranged from \$795 to \$2500 for a plank design. The Selectmen felt the price was too high so he went to a four panel design and the price of the door pre-hung will be \$390 at a 2'10" width. The hardware for the door will be about \$130. Sukey moved to have Michael come up with a specification of the side door to be keyed to the front and sent to Rob Shultz to have it installed. Michele seconded and all were in favor.
5. **Audit Update**- The audit went well according to Mary. There were a couple of adjusted journal entries and some talk again about oversight and overlapping of responsibilities. The Selectmen will pick a procedure to work on this year to start to establish some more concrete policies and procedures for the Town Hall and its fiscal operations.
6. **Other**- Mike made a comment about new flood maps being made because of new zoning. There will be more impact with coastal frontage than any other area. Mike will keep the Selectmen updated on any developments regarding the maps.
7. **Mail**- The Selectmen received a letter from Joseph Jenkins offering \$3500 for the property with the old fire barn. Sukey moves to accept the offer of \$3500 contingent upon no other costs to the town is accrued, Mr. Jenkins paying the legal administrative fees, and the property must be combined with J. Jenkins' property to reduce non-conforming properties in town. Michele seconded and all approved.
8. **Minutes**- Minutes from 8.22.11 approved as amended from last meeting.
9. Meeting adjourned at 7:24 PM

Respectfully submitted,  
Jennifer Hall, Town Clerk