

## Arrowsic Select Board Minutes

September 11, 2023

As Approved on October 2, 2023

**Present:** Walter Briggs, DeeDee Jorgensen, Jennifer Geiger, Denise Parker, Phine Ewing, Bob Ater, Karen Robbins

**Attended via Zoom:** Steve Bonine, Don Kornrumpf, Vicky Stoneman, Jon Biehler

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**Call to Order:** 6:04pm by Walter

**Agenda:** Reviewed & approved on a motion by Jennifer seconded by DeeDee.

### Items for approval:

- Minutes of Select Board Meeting on August 28, 2023, approved on a motion by DeeDee seconded by Jennifer.
- Treasurer's Warrant #5 for \$62,597.48 approved on a motion by DeeDee seconded by Jennifer.

### Town staff & volunteers:

- Animal Control Officer – no candidates
- Properties Committee Chair – no candidates

### Arrowsic Broadband Authority update – Don Kornrumpf:

- The replacement performance/contract bond is in place, targeting completion by the end of this week.
- Seeking to reduce overlap on Axiom Hawkeye bonds via assignment/endorsement on the Hawkeye bond and creating space under the MCA budget for Mission and added home connections costs. This is subject to assignment/endorsement on the Hawkeye bond. Actual construction risk is significantly reduced due to fiber/equipment warranties and testing as we go with Mission. Given the Axiom/Hawkeye performance in Georgetown, performance risk is deemed "manageable".
- Construction and service agreement contracts seem to be agreed with Axiom, as does the MCA grant Agreement.
- Bookkeeper Frances Keil, Don K, and WDH are setting up QuickBooks online using a new set of accounts and a BSI debit card. The Chart of Accounts is ready to go, which Frances will enter once the system is set up.
- Don Hudson and Don K will be getting a debit card from Bath Savings and will purchase a QuickBooks subscription.
- Don K will pick up a laptop at Town Hall for transfer of Sage accounts to QuickBooks Online.
- More than 100 residents have completed early sign-up. Awaiting more detail from Axiom. Axiom has sent invoices for the \$99 early signup fee.

**Other business:**

- Water Access Committee – Phine, Bob, & Karen presented.
  - A special town meeting is needed to vote on purchase of the property, financing, and possible sale of the town-owned parcel on Map 4 Lot 4 to help finance the purchase.
  - The targeted closing date on the sale is November 7, 2023.
  - A loan is being sought from Bath Savings.
  - A lawyer is needed to review the loan documents.
  - There is a question about who owns the marsh? Tim Forester is researching. Quit claim deeds may be needed from the abutters.
  - A draft warrant article is needed.
  - A motion to approve a special town meeting, to be held on October 17, 2023, at 6:30pm, for the purchase of the property for water access and other possible town business was passed—moved by DeeDee and seconded by Jennifer.
  - A public information meeting and two site visits will be scheduled prior to the special town meeting. Jennifer Geiger will research the window of time during which this meeting must take place.
  - A letter of engagement for the services of Andrew Cotter, Esq., was agreed to on a motion by DeeDee seconded by Jennifer. The letter was signed by the Select Board.
- Jorgensen snow removal proposal for 2023-2024 was reviewed and approved on a motion by Jennifer seconded by Walter. DeeDee abstained. Walter and Jennifer signed the proposal.
- General Assistance Ordinance update was reviewed by Vicky Stoneman and approved on a motion by DeeDee seconded by Jennifer. Select Board members signed the ordinance.
- Central Maine Power (CMP) permit for a new pole on Bald Head Road was reviewed and signed by the Select Board, then scanned and emailed to CMP.
- Short-term rental property list – Vicky Stoneman asked that a list of current short-term rental properties be created so that the Codes Enforcement Officer (CEO) can enforce the ordinance when necessary. This list will be created by Vicky and Jennifer by reviewing rental listings in Airbnb and VRBO, by October 1. Denise will put the document into Google docs so that it can be reviewed and updated by those with access. It was suggested that the CEO call the realtor listing a property in Arrowsic to let them know of the ordinance.

**Mail:** None

**Adjournment:** 7:23pm on motion by Jennifer seconded by DeeDee.

**Next meeting:** Monday, September 25, 2025, 6:00pm.

Respectfully submitted,

Denise Parker  
Town Administrator