

**Arrowsic Board of Selectmen  
Minutes, June 22, 2020 (as amended)**

**The meeting was held via Zoom. In attendance: Walter Briggs, DeeDee Jorgensen, Sukey Heard, Mary McDonald, Will Neilson, Sheila Spear, Josephine Ewing, Michael Kreindler, Tom Spear**

The meeting was called to order at 6.09 pm.

**Warrant #24, for \$6,774.06.**

Motion to approve moved by Walter, seconded DeeDee, approved unanimously.

**Minutes for June 8, 2020.**

Motion to approve moved by Walter, seconded DeeDee, approved unanimously.

A copy will be sent to the USDA as required for the Broadband project.

**Town Meeting planning**

The Board determined that the meeting would not be held by referendum, but there is no place in Arrowsic where a meeting which meets current guidelines might be held. After lengthy discussion about requirements and possible meeting places it was agreed to gather more information about alternatives. Steve Theodore has agreed to prepare a seating grid for the Fire Hall. Sukey and Roger will work on the number of parking spaces that could be available.

The Board will hold an emergency meeting to make a final determination. Meanwhile Walter will prepare a message to be sent to residents explaining the dilemma. Information will be included in the Arrow, providing details reach the editor by July 6.

**Town Warrant Poster**

The Board agreed to sign the Warrant poster when it is ready. If a change in venue is required this will be done by hand.

**Sewall Pond Conservation Area Closure**

New signs have been posted several times but people continue to take them down. It was suggested that No Trespassing signs be posted. Sukey will discuss this with Dale.

Deputy Sheriffs have been patrolling and have spoken to several people violating the closure, at this stage focusing on education rather than official action. They reported that the offenders were not Arrowsic residents.

The Board will hold a public meeting with members of the Arrowsic Conservation Committee and the Roads Commission at 5 pm on Tuesday June 30, meeting

Sukey will prepare an email invitation; the meeting will be posted.

**CEO Report**

Michael reported on several ongoing actions, involving the properties at Map 4 Lot 9, Map 3 Lot 24-4 and Map 5 Lot 14-7. The latter property involves an area of high value waterfowl feeding habitat, so that the federal Department of Environmental Protection is now involved. He reported also that there are a number of pool installations and that property owners appear not to be aware that they need to get permits.

**Abatement Request**

Sukey is planning to visit the Greer property with the Assessor, Bill van Tuinen to review the request.

### **July 14 Election arrangements**

Barbara reported that she has received over 140 requests for absentee ballots and therefore believes that the election can safely be held in the Town Hall. It was agreed that the building should be cleaned and sanitized professionally both before and after the election. Barbara was authorized to purchase the necessary signage to allow distancing, and to use painters' tape to affix these to the floor as needed. It is possible that the CARES Act might allow the Town to be reimbursed for some of these additional expenses.

Absentee Ballots for the November election will have to be kept in a locked box. It was agreed to install a lock on the mailbox before October 4 (30 days before the November 3 election). Sheila will ask the Properties Committee if they will take care of this.

The State is encouraging all municipalities to move towards using electronic voting machines. She will keep the Board apprised of details of costs which might be included in the 2021-22 budget.

### **Town Report Distribution**

Sukey will ask the official Town Scholarship awardees if they will distribute the Town Reports.

### **Broadband Update**

Will reported that negotiations were continuing.

### **Town Hall IT security issues**

Sheila reported that after checking with town officials their need for access to town hall computers and electronic programs, it would be safe to move forward with providing a new password for town hall staff.

### **Succession and Recruitment**

Walter reported that the CEO Search Committee had interviewed one candidate and would interview a second on Tuesday 6/23.

Sheila reported that she received a suggestion of someone who might be willing to take on the Deputy Tax Collector position.

Mary has begun discussions with the candidate for the position of Treasurer.

Spirit of America Award (due June 30)

The Board voted unanimously to nominate Will Neilson, Don Kornrumpf and Ken Hnottavange-Telleen for their work on the Broadband initiative.

### **Mail**

\* MMA Workers Compensation Safety Incentive Program. Sheila will ask Dale if the Fire Department is interested in participating.

\* The Midcoast Humane Society has sent their 2020-21 service agreement. Walter moved, DeeDee seconded a motion to approve Sukeys' signing it on behalf of the Board; which was agreed unanimously.

### **Treasurer's Report**

Mary reported on the end of year status in a number of accounts. She reminded the Board that there is a large balance in the Water Access account.

The annual audit will take place on September 6 and 7. Mary will work with the new Treasurer to be prepared for this. She will also prepare the first warrant in July.

There are a number of plumbing permits that she needs from the CEO to deliver to the state.

Mary was thanked for her ten years of dedicated work on behalf of the Town.

A motion to adjourn was moved by Walter, seconded by DeeDee and approved unanimously. The meeting ended at 8.14 pm