

**Arrowsic Board of Selectmen
Minutes, October 27, 2020**

Present: Walter Briggs, Will Neilson, DeeDee Jorgensen, Brett Jensen, John White sr., Sukey Heard, Jon Biehler, Michael Kreindler, Michele Gaillard, Sheila Spear

The meeting was called to order at 6.02 pm.

Minutes for October 13, 2020 were approved unanimously on a motion by DeeDee, seconded by Will.

Treasurers Report and Warrant

Warrant \$8 for \$172,57.69, was approved unanimously on a motion by DeeDee, seconded by Will. Brett pointed out that all but about \$4000 was for the County Warrant.

Casella and Rogers contracts

The Rogers contract still has not been signed by all parties.

The Casella contract sent for their signature some weeks ago has been lost. Sheila has sent a new copy and prepared a new signature page which DeeDee and Will need to sign.

Tax Commitment Process and Planning

Sukey had prepared the Municipal Tax Rate worksheet showing the options for determining the mil rate for 2020-2021. Will asked a number of clarifying questions and asked about the size and purpose of the overlay. Michele spoke of the importance of transparency in relation to the numbers voted on at the Town Meeting. It was agreed to accept the suggested overlay.

A discrepancy in the figures was discovered, so Sukey will prepare a new copy of the worksheet for discussion at the next meeting on November 10, at which time the new mil rate will be confirmed. Sukey, Jon and Sheila will complete the commitment process between November 10 and November 20.

Tax collection procedures (Jon Biehler)

At Jon's suggestion it was agreed to offer taxpayers the option of paying upcoming taxes online, and provide a clear warning that this will incur a credit card fee of 2.5%. For others, checks may be mailed or dropped off in the Town Hall mailbox and Jon will send a receipt by m,ail.

Broadband Update

This was postponed to allow the Board more time to study the documents sent by Don Kornrumpf.

CEO Replacement

Walter reported that negotiations with Bill Butler have ended and discussed the next steps to be taken to find a new CEO. MMA will be consulted about what towns do if they do not have a CEO. Michale reported that the State Fire Marshall's Office, which supervises CEO training, is in the process of hiring a director, and will send Walter contact information.

Properties Committee Projects

Both projects put forward by the Properties Committee were approved.

- Fire Station and Small Barn Drainage October 26-November 6

- Town Hall floor November 20-30

Remote Access Software

Jack will contact Bill van Tuinen to assist him in connecting to the town's TRIO program remotely and will set up networking the office computer to access the database.

Mail

Board members were reminded to check their preference for the MMA Legislative Bulletin Delivery

The meeting was adjourned at 7.22 pm

Planning ahead:

- New comprehensive plan - begin the process to put a proposal to Town Meeting 2021.
- PA system - purchase?
- Inquiry about M5/L1 (Town Clerk)
- Arrowsic Education Committee