

Arrowsic Select Board

Minutes of

March 8, 2022

As approved 3/22/2022

Present: Walter Briggs, DeeDee Jorgensen, Will Neilson, Brett Jensen, Sheila Spear, Don Kornrumpf, Barbara Boyce, Steve Bonine, Mike Kreindler and Michelle Gaillard

The meeting was called to order at 6:08 after more technical problems.

The agenda was reviewed and approved.

The minutes of the meeting of February 22, 2022 were approved.

Treasurer's Warrant #17, for \$70,138.09 was approved. In response to a question about a valid but year old invoice to the Fire Department that had not been previously paid, Mike Kreindler indicated that he had questioned the vendor about it and the vendor replied they had been having problems with billing mail, and are not surprised that they hadn't followed up for a year. Nevertheless, the charge is for work actually performed and needs to be paid.

Town Audit completion status

- All requested material from the Town has been submitted to the auditors, and they just need to confirm a couple of minor points, including an ABA item re banking

Town Meeting Preparation

- The reports section is the biggest part of the Town Annual Report. No committee reports have been received yet and some elected officials' letters are still outstanding.
- Generating the warrant: DeeDee has the spreadsheet from last year that will be the basis of this year's warrant
- Bill van Tuinen has not yet responded to Walter
- Sheila will send a copy of the salary report done by Bill Savedoff a few years ago to DD and Walter
- Eloise Vitelli will moderate again, which news was enthusiastically received by all.
- Dedication: Mike and Michelle will draft a brief tribute to Dick Elwell for review.

Town Staffing status

- Tax Collector – DeeDee has found a candidate, Rachel Strachan, who will submit a letter of interest. Barbara is technically certified to act as an excise tax collection agent for the State, so Arrowsic can continue to operate under her certification while Rachel trains to get certified. A slight complication is that she must already be a town employee to take the training. [There are

funds appropriated for a Deputy Tax Collector, so she can be appointed to that position while training.] Jon Biehler has indicated he would do the property tax collecting on an interim basis, but not continue as the State's excise tax collection agent.

- Assistant Administrator - Sheila will be starting to train Norma
- There will be a staff meeting this month
- New staff will be consulted about Town Hall office hours: whether to stay with "by appointment only" or to go back to fixed hours and no special appointments. Either way, it has got to be one or the other, not both.

CEO Report, if any

- none

Range Lights property update

- none

ABA Update - Don Kornrumpf

- no decisions to be made; PAA's signed and submitted & Surety too; today an Indemnity Agreement showed up; requires Barbara to witness Walter's signature and to be notarized; Don will coordinate

PFAS Testing of town hall well?

- Health officer should find out if we can get it tested if we're not a public water source, which we think we are not b/c of the coliform issue that has led us to lock the pump and post the water as non-drinkable in the town hall

Any Other Business

Walter will miss the next meeting

Adjourned 7:26