

Arrowsic Selectmen's Meeting

December 12, 2016

Present: Sukey Heard, Michele Gaillard, Bill Savedoff, Mary MacDonald

**Treasurer's Report and Warrant:**

Warrant #11 (\$64,110.29) was reviewed, approved and signed. Since there will be no meeting on December 26, Mary asked permission to perform two financial tasks prior to the January 9 meeting's warrant. She will issue annual payroll checks as directed by warrant articles # 5 & #7. Additionally, she may need to transfer funds between bank accounts to facilitate appropriate fund balance. The Selectmen moved and approved.

**Minutes:**

Minutes for 11/28/16 were reviewed and approved as written.

**Tax Levy Limit 2016:**

During Town Meeting 2016, the town voted to allow expenses to exceed the tax levy limit imposed by the State for fiscal year 2016-2017. Mary and Sukey have determined that the levy limit was exceeded by \$8,781 and will report this information as required to the State.

**Municipal Valuation Report:**

The Selectmen and Treasurer reviewed the completed form which reports a plethora of data including property valuation information, Homestead, Tree Growth and Open Space exemptions, Veterans' exemptions, and tax rate calculations. The form will be submitted to State Revenue Services.

**Supplemental Tax Bill:**

A second correction to the tax bill was made for Map 2, Lot 16-3, now taking into consideration the Homestead Exemption and decreasing the tax owed from \$2,679.32 to \$2,530.47. The Selectmen reviewed and approved the new calculation and bill.

**AFD Laptop:**

Michele returned the laptop to Bill after having the old anti-virus software removed by Bowdoin IT. Bill's next step is to bring to Burgess Technology for new anti-virus installation. Will report to Dale of progress.

**Sand Lot Update:**

The agreement for the purchase of the sand lot has been signed by the purchaser. Next step is the preparation of a quit claim deed by our attorney.

**Town Hall Usage:**

The Selectmen approved a request by Christine Woodman to use the Town Hall on Wednesday evenings for a weekly musical gathering, unless there are competing Town business needs.

**Fire Department Truck Purchase:**

The Selectmen discussed the next steps to facilitate the specification and purchase of a fire truck to replace the mini-pumper. A committee will be formed, overseen by Chief Dale Carlton, that will make recommendations to the Selectmen. The Selectmen will invite Dale to an upcoming meeting to provide assistance in beginning the process.

**Tax Info On-Line:**

After a discussion, the Selectmen voted to post property tax information on the Town website. This will include map and lot numbers, owner information, property valuations, exemptions, and annual tax amounts. The information is of public record and having it on-line will greatly reduce the volume of inquiries to the Town Office from lenders and realtors. Most towns provide this access, which unfortunately allows on-line real estate database companies to mine and repost this information, which was previously not digitized and available on the web

**Electronic Car Registration:**

The Selectmen have been in discussion with the Town Clerk and Tax Collector regarding automating some of the manual administrative transactions that they perform each week. Recently the State indicated that the car registration process would be computerized by a third party at a cost to the Town of \$4,000. We have since found out that there is a less expensive avenue to pursue which Liz Rollins is looking into and will report on shortly.

**Revaluation RFP Review Process:**

The Selectmen discussed the two submissions and the reference checking process—how many references and from whom. It was decided to call four towns that had recently worked with each firm and ask a standard set of questions. The towns were divided up among the Selectmen.

**AED's:**

It was suggested that there may be a supply of redundant AED's in the Sagadahoc Sheriff's Department that could be available to the Town. Sukey will follow up with a call to Joel Merry.

Meeting adjourned at 8:25 pm

Respectfully submitted,  
Michele Gaillard