

## ARROWSIC SELECTMEN'S MEETING MINUTES

OCTOBER 12, 2015

Open: 6:05 PM

In Attendance: Sukey Heard, Michele Gaillard, Mary McDonald & Linda Warner

### **Warrant and Treasurers Report:**

Warrant #7 (\$57,493.28) was reviewed and approved by the Selectmen.

Mary requested an accurate list of all the Committee members who will be receiving stipends in December. Sukey will provide.

### **Minutes:**

Minutes of 9/28/2015 were approved by the Selectmen as submitted.

### **Town Clerk's Report:**

Linda reported that the Shellfish Lottery was held October 7<sup>th</sup> at 3:00 PM by Bill Blaiklock. Linda and Liz Rollins witnessed the lottery.

Linda also reported that the State has sent a notice to the Town Clerk's that due to the depletion of the funds for the state-maintained phone lines, the lines will either be terminated or the municipalities have the option of taking over the lines. Official notice will be sent in the next few weeks. Discussion has been tabled until further notice.

She also reported that at the request of the Bath Post Office she notified the Post Office of the two new roads – Birch Landing & Jetty Point Lane. After verifying with Jim Stump, a letter was written and delivered to the Post Office.

### **Accept resignation of Wendy Briggs to Education Committee with thanks and appoint Erin Hart.**

#### **Clarify terms of office:**

The Board has accepted Wendy's resignation and wish to thank Wendy for her service. Michele moved to approve Erin Hart to the Committee to complete Wendy's term, all were in favor.

Sukey will ask Camille Kauffunger to clarify the terms of the Committee Members and for Camille to let Linda know what the terms are.

### **Report on Assessing work 10/5/15 SBH:**

Sukey and Mary reviewed the Assessing Agent's figures from Monday the 21<sup>st</sup>. We are now ready to do the Commitment, the Town will keep the date of the Commitment the same as last year – November 13<sup>th</sup>.

### **Report on MMA Conference SBH:**

See attached report. After attending the Conference Sukey is recommending that the Selectmen and Committee Chairs not use their personal emails for Town business. Sukey will check with Paul Kalkstein to find out how hard it will be to assign .org emails to the Selectmen and Committee Chairs.

**Permission to sign MMA worker's comp renewal application:**

Michele moved to sign the worker's comp renewal application. All were in favor.

**Update on Mini-pumper:**

Sukey reported that Michael Kreindler has let her know that thus far the work on the Mini-pumper is still within the \$8,500 estimate.

**ACO Blaiklock plans to retire in June:**

Jeremy has let the Selectmen know that he will be retiring as ACO in June 2016. The Board will pursue the search in April.

**Mail:**

The Town received a letter from The Committee for Rank Choice. Linda has posted a copy of the letter on the bulletin board.

**Old Business:**

Sukey reported that the basement door has been fixed by Rob Schultz and his guys. Rob has refused payment for his work. Thank you Rob.

Sukey has been researching opening an account with Lowe's. They have two options – an account or a credit card. The account would need to be prepaid and is not really feasible. She will pursue getting an application for a credit card. The card will be kept in a safe location in the office.

Central Maine Power – Sukey is still waiting to hear from Jim Stump to see if town has the right of way on the property in question.

Sukey suggested that going forward there should be a running list of unfinished or yet to be done items attached to the agenda in order not to lose track of these items. After some discussion it was decided to add this list to the Old Business on the Agenda.

**Other:**

None

Adjourn: 7:05 PM

Respectfully submitted,

Linda Warner

Report on MMA Conference Oct. 7 & 8, 2015

Going Solo. The main speaker on Wednesday documented the dramatic increase of folks living alone since the 1960's, and noted that fire and police as well as local officials should try to be aware of them especially in emergencies. Very well presented.

Municipal Collaboration: Real Life Case Studies presented by Suzanne Leland from U. of N. Carolina. Most of the cases she detailed involved consolidation of counties and municipalities, rather than municipalities. Some worked better than others. Economic development motivation was more successful than cost saving expectations. She did not know of any municipalities that merged but does know that interlocal government agreements can consolidate specific services.

Municipal Perspectives on Broadband. Presenters were from Orono, Sanford, and Islesboro. Their motivation has been the understanding that Broadband is like electricity and telephone, a public utility necessary for business conduct in the future. However, we may be in a better place to receive grants from Connect Me and possibly federal funds. They are all ahead of us and all have resources we cannot touch. Contact at MMA is Garrett Corbin.

Freedom of Access: How is it working? Main presenter was Town Manager from Falmouth and FOA Ombudsman from Maine Attorney General's office. There are some specific things I think we need to think about including: having separate emails for town business, getting Gretchen up to speed on FOA and Clerk's responsibilities, getting a system to manage and track requests if we get them, being more careful about our own actions going forward.

Effective Meeting Facilitation: Workshop on meetings. May want to try to get agendas out sooner and post them on web site. Some good insights into handling sticky situations (make agenda specific). Other ideas like putting time limit on items may not be productive for us, but having a target ending time might be a good idea. She also brought up the idea of adding items that are important but not on the agenda to what she called a Parking Lot on the agenda and minutes so that things don't get forgotten over time.

Conversing with State Agencies: Michael Dunlap, Secty of State, David Ledew, Maine Revenue Service Property Tax Division, and Dan Andrews from InforME. Dunlap mostly about BETE impact on cities, David Ledew covered the concern that many veteran assessors will soon retire, and looking for ways to bring younger folks in and train them on the job. Andrews spoke about InfoMe and rapid vehicle and registration renewal

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services offered online. Probably not for us. Did have a chance to speak with Ledew about concerns about upcoming revaluation and finding a reputable assessor if we don't end up going with van Tuinen which was the main reason I went to this session.

Spoke with many of the exhibitors. Have a contact of an assessor with the Maine association who might have some RFP info we can use. I will contact her next week. Spoke with the folks from Harris Computer (TRIO) and gave them a couple of suggestions. There is a company in Wiscasset that makes signs that we could craft for a short term parking only in inclement weather type sign for Town Hall. Cathy Collins spoke to a document manager place about shredding which they might do and we could piggy back on. They also could scan and preserve old documents that are languishing in the basement. \$\$\$ Discovered Paul Kalkstein is saving us pots of \$ on the web site. Glitzy ones go for \$5000 to set up and 1500 annually for example! Got the name of a person at MDOT to contact about sea level rise concerns on Rt. 127. Spoke with a Selectman from Rockport about Broadband and their plans going forward (they just got or are about to get a report from Tilson about Rockport, Rockland and Owl's Head. Many millions. Connected in person with Dana Fischer from Efficiency Maine who recognized Arrowsic as being one of the first towns with a Pace ordinance. Was also able to speak personally with many of the MMA folks we interact with regularly, which was one of my motivations for going in the first place. Have had workshops with many of them in the past but good to renew the connection.