

Arrowsic Selectmen's Meeting

April 24, 2017

Present: Sukey Heard, Michele Gaillard, Bill Savedoff, Mary McDonald, Christine Woodman, Michael Kreindler

**Treasurer's Report and Warrant:**

Warrant #19 (\$10,741.19) was reviewed, approved and signed.

**Minutes:**

Minutes for 04/10/17 were reviewed and approved as written.

**Local Health Officer Report:**

Christine Woodman attended and presented two first aid kits that she had put together for the Arrowsic fire trucks. She reported that she attended a Maine CDC tick disease workshop and has access to informational materials that she would like to make available to residents. She also returned the Town Hall defibrillator, which she recently fixed and reviewed its operation with the Selectmen. Christine discussed a CPR initiative. She would like to provide 90 minute, quarterly training for up to 15 people at the fire station for CPR/AED/ & adult/child choking. The Selectmen were very interested in this idea and discussed how they could help move it forward.

**CEO Report:**

Michael Kreindler attended to discuss an issue involving a grandfathered business in town that may be changing hands and the process by which the town could provide specific land use parameters to the new owner through a consent agreement.

**Property Improvements:**

The Selectmen and Mr. Kreindler discussed several spring projects including the design and fabrication of a "Town of Arrowsic" sign to be added to the frieze board of the new kiosk. In addition, because of concerns about the condition of the Arrowsic sign on the façade of the Town Hall, the Selectmen would like it to be taken down and inspected with the hope that it can be preserved. There are also serious concerns about the clapboarding on the outside of the Town Hall. The Selectmen will be issuing a request for proposal to deal with the replacement and painting of the clapboards and some other related issues with the building envelope.

**Revaluation Letter:**

The Selectmen reviewed and made a few changes to the letter that outlines the revaluation process and timetable, which is ready to send to Arrowsic property owners. They set the hearing/meeting date for the Q&A with Bill Van Tuinen for May 24 at 7:00 pm.

**Cyber Security:**

The Selectmen discussed some best practice advice from MMA Risk Management regarding the control of passwords on Town-owned computers. To increase security, MMA recommends passwords of a certain length and that they be changed on a regular schedule.

The Selectmen discussed these recommendations as part of an overall IT policy that should be developed and communicated to Town computer users.

**2017-2018 Budget Preparation**

The Selectmen discussed holding a work session to prepare the warrant articles for the 2017 Town Meeting. Given the deadlines of the Town Report, it was decided to begin the process at the May 8 Selectmen's meeting with the potential to continue and finish on May 11.

Meeting adjourned at 8:35 pm

Respectfully submitted,  
Michele Gaillard