

## Meeting Minutes

February 24, 2014

### **Present:**

Sukey Heard, Michele Gaillard Bill Savedoff, Michael Kreindler and Linda Warner.

### **Opening:**

The regular meeting of the was called to order at 6:00 pm.

### **Approval of Minutes:**

### **Warrant:**

Warrant #16 (3,592.92) was reviewed and approved.

### **Town Clerks report:**

Linda Warner requested that the selectmen approve ordering a new Municipal Clerk Book. Action approved. She also requested permission to look into the computer program 'Moses'. Permission granted – she will report findings at next meeting.

### **CEO's report:**

- **Flood plain:**

Michael Kreindler reported that he has received the Preliminary Flood Plain Plan. It is recommended that all interested parties review the maps to insure that the identifiers (road names, etc) are correct. The maps can be viewed on paper, in digital format or on the web. The new maps are out and people need to come and look at them. It's their responsibility. Michael and Michele will put together a letter for the residents. The letter will be available as an on-line link and will be mailed to residents who will be affected by the new zoning.

The board moved and approved to appoint Michael Kreindler as Flood Plain Administrator. He has accepted the position.

- **Non-compliant Septic System:**

Michael reported that a resident is not in compliance, the septic system capacity is too small for the size of the dwelling. He is sending a letter to the resident by email and also by notifying the resident's attorney.

- **Estimate for roof replacement:**

Brian Elwell has submitted an estimate for the replacement of the Town Hall roof, the replacement of the shed roof as well as upgrades to the shed, and installing a landing for the emergency door at the fire station.

Michael will pick the color of the roofing materials. He will also look into having Ed Blaiklock serve as an advisor to maintain the integrity of the historical aspects of the roof.

### **Receive Audit:**

The selectmen have received the audit report and reviewed the letters sent by the auditors. The selectmen will revisit this at their next meeting.

**Technology update:**

The selectmen have recommended that \$500 be added to the warrants which would authorize the purchase of a new scanner/printer/copier in the next fiscal year.

**Info on MCOG – county buying co-op:**

The Municipal Coop Ordering Group (the county buying group) may have better prices on salt and other materials. Sukey will pursue investigating feasibility and pass the information on to the Road Commission as well..

**Consider accident insurance for volunteers:**

The selectmen discussed accident insurance and decided not to pursue obtaining at this time.

**Town Hall usage request:**

Sukey Heard requested use of town hall for Tuesday evening, Feb 25<sup>th</sup>. The Democrats of Arrowsic will hold their caucus at town hall on March 2<sup>nd</sup>.

**Old business**

**Town Report/Budget Planning**

Selectmen will meet for budget planning prior to the town meeting. Andrew ? will compile the information and create the 2014 Town Report.

**Generator servicing**

The Fire Department will oversee servicing of the generator at the Fire Station but it will be paid by the property maintenance budget (not the fire station budget).

Bill reported that he will follow up with Rufus as reported in the minutes of 2/10/2014. He is also still work on a communications list (information collected from town survey).

**Mail**

No mail

**Adjournment**

Meeting was adjourned at 8:30 pm. The next general meeting will be at 6:00 pm on .

Minutes submitted by: Linda Warner