

Arrowsic Selectmen's Meeting

September 26, 2016

Present: Sukey Heard, Bill Savedoff, Michele Gaillard, Mary MacDonald, Barbara Boyce, Bob Santerre
6:00 pm

Treasurer's Report and Warrant:

Warrant #6 (\$47,254.19) was reviewed, approved and signed. Mary discussed the moving of the Scholarship account at Bank of America in Bath, which is closing, to Northeast Bank.

Minutes:

Minutes for the Selectmen's meeting on September 12, 2016 were approved as written.

Revaluation RFP:

Bill received comments and suggestions from Kristin Collins, our attorney, based on her reading of the RFP. Those changes were then made to the document. Several RFP due dates were changed to make them match already scheduled Selectmen's meetings. Bill received a long list of certified appraisers from Maine Tax Division to whom we will email the RFP. The RFP will also be posted on the Town website. The Selectmen also discussed the importance of having objective criteria by which to judge the submitted proposals including the ability for the firm to maintain transparent communications with the community, to exhibit professional behavior in field work and during resident meetings, accurate, thorough data collection and presentation, and a reasonable price. Recommendations from other client towns will be extremely important.

RSU 1 Warrant:

The Selectmen approved the election warrant for the Unrestricted Resident's position on the RSU 1 Board of Directors. Election to be held Tuesday, November 8, 2016.

Town Clerk Position:

The Selectmen met with Barbara Boyce of Spinney Mill Road regarding her interest in the Town Clerk's position, which Gretchen MacLeod will be leaving following the November election. Ms. Boyce has been a resident of the town for over 15 years and is involved in numerous area organizations. She also coaches girls' tennis at Morse High School. She discussed her business background and her desire to make a contribution to the Town. The Selectmen reviewed the job requirements and discussed several modifications that could be made. They recommended that she be appointed Deputy Town Clerk this coming Wednesday and begin to train with Gretchen.

Welcome Letters:

The first batch of welcome letters have been mailed. Given the issues of getting the letters to an appropriate address in a timely manner, it was discussed whether it would be better to post the info on the website "For New Residents" tab and have it available in the Town Hall when new residents come by.

Sand Lot Update:

The residents who have made an offer to purchase the sand lot contacted us with questions regarding the way in which the Town acquired the sand lot in the 1940's as it has some bearing on their ability to get title insurance. Sukey provided the information requested.

Assessing Agent:

The Town's assessing agent will be in town on Thursday, September 29 to update Trio assessing records with new information regarding property changes in anticipation of sending out tax bills.

General Assistance Appendices:

On an annual basis, the Town is required to approve several appendices to the General Assistance Ordinance that outline maximum levels of assistance available to applicants for housing, electricity, heating fuel, personal care items, and food for which the Town is eligible for State reimbursement. The Selectmen will hold this vote at their next meeting on Monday, October 10.

Properties Committee:

Sukey has had great success in finding a group of people willing to serve on the Properties Committee. We will invite them to the next Selectmen's meeting to formally appoint the members, discuss the duties of the committee and a list of projects that need to be addressed.

Cash Management Policy:

Sukey continues to review with Mary, Liz and Gretchen.

Constable:

The Selectmen reviewed the duties of the Constable, which are to enforce Town ordinances and post warrants and is a position that is required to be filled. The Selectmen discussed several possible candidates.

Mail:

From Maine Revenue Service-Property Tax Division, the Town received our new municipal valuation of \$89,400,000. The Town's assessed value is \$66,550,000, which puts us at 74.4%.

Meeting adjourned at 8:15 pm

Respectfully submitted,
Michele Gaillard