

## **ARROWSIC SELECTMEN'S MEETING JANUARY 27, 2014**

Present: Sukey Heard, Michele Gaillard, Bill Savedoff, Mary McDonald, Michael Kreindler & Linda Warner

6:25 pm

### **Treasurer's Report and Warrant:**

Warrant # 14 (\$1227.60) plus \$404.90 for a total of \$1,632.50 were reviewed, approved and signed.

Auditor at Purdy Powers needs copies of the minutes of the selectmen's meetings starting with the Nov 11<sup>th</sup> meeting and moving forward. Linda will send to Mary ASAP.

Sukey signed the representation letter for the auditor.

Mary and Sukey met with Eileen Harkins on the 26<sup>th</sup> and Eileen has agreed to do Accounts Payable while Mary is on leave. Michele will review bank statements while Mary is out  
Evan Holbrook needs to turn in his proof of liability insurance.

### **Adopt a Master Ordinance for General Assistance:**

Michele proposed that the Select Board adopt a new master ordinance for general assistance; as well as the appendices. The board approved and passed the ordinance.

### **Discuss Arrow Logistics:**

On Wednesday we will run 40 copies of the Arrow and the Education Piece. Bill will run the labels and Sukey, Linda and Quinn Blaiklok will send these out on Thursday. The Arrow will be on-line for the residents who requested on-line mailings.

### **Discussion of Technology needs and review problems:**

The back room copier is having issues, Bill will research and present options on copiers at the next meeting. The state computer has died but all necessary information was saved before it crashed. We will be moving the Dell computer from the front office to the back office. Between the Dell and Linda's laptop we will have an adequate number of computers. Mike Kreindler will add a light in the cubby for the 'Trio' computer. He will also add an electrical receptacle in the Back Room, Linda will check with the state regarding disposal of old computer.

## **Develop an action plan to address the Property issues identified in the December 9 meeting:**

Top priority: Roofs on Town Office and the small shed. Brian Elwell will check them out and give us an estimate. Fire Station Steps – we will ask Brian for a bid on building steps for the fire station's back door. We also need a bid to repair the drainage problem behind the little barn. The work on the back office is done. The kiosk will be re-done if funds allow.

We also needs bids from electricians on re-wiring the town office in the 2014-2015 fiscal year.

## **Town Hall mouse update:**

We are seeing a reduction in the rodent population. We will continue to monitor.

## **Animal Control shelter contract – sign?**

We have received the new contract with the Lincoln County Animal Shelter. The new contract was based on a calendar year and not on our fiscal year. Sukey will contact them and request a 6 month contract from January to June 2014 at our previous rates. The new contract would then go into effect July 2014 through June 2015 with an increase of \$106.40 over last year's contract.

## **Minutes:**

Minutes of the January 13<sup>th</sup> meeting – Bill moved to have them approved, Michele seconded and all voted in favor.

## **Mail:**

A letter from The Budget Advisory Committee District Caucus notifying us of a meeting February 4<sup>th</sup> at 6:00pm at the County Courthouse.

## **Old Business:**

None

Adjourn: 8:30 pm

Respectfully submitted.

Linda Warner

