

## ARROWSIC SELECTMEN'S MEETING MINUTES

July 27, 2015

Open: 6:05 PM

In attendance: Sukey Heard, Bill Savedoff, Mary McDonald, Eric Sawyer, Kathleen Mary, Brian Carlton, Ken Gunston (observer), Jon Biehler (observer) and Linda Warner.

### **Warrant and Treasurers Report:**

Warrant #2 (\$8,388.85) was reviewed and approved by the Selectmen.

### **Minutes:**

Minutes of 7/13/15 will be reviewed on 8/10/15.

### **Town Clerk's Report:**

Linda reports that the new voting booths are wonderful – The four person quad will replace the two person booths. Linda will pick up some new lamps to hang over the top of the booths.

Linda will order the new Zoning Board books from MMA, as well as the new Municipal Clerk's book and find out if there is a newer version of the Road Commission's book.

Linda let the Board know that she will be gone from August 28<sup>th</sup> until late September. She will be back in October to help train the new clerk and help them get ready for the November Election.

### **6:20 Appoint Kathleen Mary to Public Health Officer:**

The Board appointed Kathleen Mary as PHO and Linda swore her in. The Board welcomed and thanked Kathleen. Kathleen has a medical background and sees herself as a liaison between the County, Town and the residents.

### **6:30 Meeting with Eric Sawyer, Sagadahoc EMA Director:**

Eric introduced himself to the Board. He let them know that the County has planning resources that are available for the Town of Arrowsic as well supplies that we should store here in Arrowsic (in case of emergency). He was pleased to meet both Kathleen and Brian and let them know that there are Bi-monthly forums for both positions. He is pleased that the Arrowsic Emergency Plan is already on file with the County. Eric will work with Brian to update the plan.

Bill invited Kathleen and Brian to attend the October 26<sup>th</sup> Select Board's meeting to update the Board on their progress.

### **Appoint Brian Carlton as Local Emergency Management Officer:**

The Board appointed Brian Carlton as LEMO and Linda swore him in. The Board welcomed and thanked Brian. Brian has LEMA background and looks forward to updating our plan.

**Accept resignation of Lois Hewlett from Shellfish Committee:**

Bill moved to accept Lois' resignation, all approved. The Select Board wish to thank Lois for her many years of service.

**Review Town Clerk job description and Discuss plan going forward:**

Linda will review the current job description and send updates to Sukey.

**Sign MDOT form:**

The Select Board noted what we had done with last year's money (paved .82 miles of Old Stage Rd) and acknowledged that we will be receiving \$7,992 for the coming year. Letter was signed by Bill & Sukey.

**Next step on mini pumper for discussion as next meeting:**

Bill reported that the Fire Department's Long Term Committee continues to meet every other week. Information gathering is ongoing. Jeremy and Michael are now in charge of getting the mini pumper repaired. Fire Chief Chris Cummings was asking Sukey for an update on Mini Pumper, she will call and invite him to the August 24<sup>th</sup> Selectmen's meeting.

**Implications of assessing problems in Lisbon:**

Sukey and Mary discussed the need to contact Van Tienen to see where we stand. Mary has already tried to contact him and is awaiting a response. Sukey will wait and see if we get more information soon.

**Discuss timing of Tax Map updates:**

Sukey asked Mary for input on when, fiscally speaking, do the updates. She would like to do them September or October. Mary let her know that it could be done anytime. Bill suggested that we do them after we do The Commitment.

**Mail:**

Letter from FEMA confirming that they received the information sent to them by Linda.

**Old Business:**

None

**Other:**

Bill reported that he is going to do the Municipal Officers Training on Wednesday.  
Ken Gunston & Jon Biehler stopped by to sit in on the Selectmen's meeting.

**Adjourn:**

7:26 PM

Respectfully submitted,

Linda Warner