

AFD meeting

August 28, 2016

Present: Bill Savedoff, Sukey Heard, Michele Gaillard, Dale Carlton, Chris Carlton, Phil Favro, Malcolm Persen

Dale looking to keep the status quo in terms of services.

Personnel

Need more volunteers, better recruitment. What is needed to be a member? FF standards. Other standards.

Create simple intake form.

Volunteers who do other jobs besides rolling response. Expand recruitment for specialized roles that don't require special training.

Need to determine legal and insurance requirements for FF and others. If appointed, covered.

Who is entry qualified? Appropriate training and equipment? NFPA requires breathing apparatus fit tested annually.

Mutual Aid

Fulfill our mutual aid requirements. Chris Carlton to attend Chief's meetings.

Dale will plan to hand over command of structure fires to larger department as soon as feasible. Train for the hand off.

Mandate

Structure fires, brush fires, medical calls, horse lifts, vehicle accidents, traffic

Mission statement could sum up and keep us on track.

Continue to report to medical calls. Need procedure to deal with frequent callers. Expand coordination of LHO and EMA?

What are our inventory of community emergency equipment. Do another survey?

Who are our vulnerable residents?

Safety Works audit helpful. Need specifics on record keeping & retention. Run cards?

Training

Agenda created and sent prior to meeting. List of training topics: pump training, driver training, CPR, dry hydrants, pump connections with other departments (Joffrey)

Schedule out for 6 months so people can plan

"Reply all" so everyone knows who's coming.

Spreadsheets needed. Each member with qualifications, training on wall.

Communications with Volunteers, Selectboard and Community

Incident reports

Articles in Arrow

Maintenance

Spreadsheets with maintenance noted. Truck checks.

Checklists. Equipment issues feedback on whiteboard.

Need someone to take responsibility.

Replacement of Minipumper