

Arrowsic Selectmen's Meeting (Special)

August 6, 2018

Present: Sukey Heard, Michele Gaillard, Bill Savedoff, Michael Kreindler, Malcolm Persen, Ed Blaiklock, Janet Persen, Audra Ziobro

Clarification of Front Door Hardware:

Based on discussions and emails among the group, there appeared to be confusion about the specifications for the hardware on the Town Hall front door. This meeting was called to get the team together to come to a joint decision.

Following a meeting with the Selectmen in late May, where the door hardware was discussed, Malcolm came away with the impression that there was agreement to install a panic bar on the front door, to bring us closer to compliance with ADA/Life Safety standards. He asked Ed to order one, which he did from Hammond Lumber. The products offered through that vendor were limited, especially because Hammond specified it needed to be commercial grade rather than residential. The chosen model is manufactured to work with a pre-packaged exterior handle/lock set so the door hardware previously specified by Michael would not be possible. Ed indicated that making a change at this point and returning the unit would cost the town an additional \$600-\$900. In addition, the door had already been drilled to accept this panic bar and handle. Given that situation, the Selectmen decided to use the hardware already ordered.

Another outstanding item was the placement of the mail slot, which is presently connected to an interior mail receptacle. Ed said that cutting a hole in the door would void the warranty. After a discussion, the decision was made to put the mail slot on the north façade of the vestibule, assuming there will be room for the interior box without impeding traffic in and out.

There was a general discussion of whether there were applicable ADA/Life Safety standards that pertain to the door hardware. In future projects, where practical and possible, we will make design decisions that will meet standards while preserving the historic aspect of the building.

Next, there was a discussion of the painting of the Town Hall. Many people have commented positively about its appearance in an unpainted condition, which is light yellow clapboards with white trim. Michael agreed to determine several schemes for the Selectmen to choose among on a schedule that will allow Mark Geiger to have the paint he needs when he needs it. It was agreed that the white paint we use should match the white previously chosen for the kiosk.

To improve future projects, Malcolm asked for clarification of his role as the Properties Committee chair, the Selectmen's role as decision-makers, and Michael's role as design consultant. He expressed his willingness to perform the function but a frustration with unclear, changing instructions and cloudy lines of responsibility. The Selectmen took responsibility for a lack of clarity on direction and roles, and indicated a desire not to micro-manage while retaining control. Malcolm pointed out the difficulty of knowing when and from whom guidance is necessary. It is a goal of the Selectmen that there will be increased transparency, communication, and collaboration among the participants in the future.

Meeting adjourned at 6:45 pm

Respectfully submitted,
Michele Gaillard