

**Arrowsic Select Board
November 25, 2024**

Minutes

Present: Walter Briggs, Irene Burgess, Vince Capone, Jennifer Geiger, Don Hudson, Deedee Jorgensen

Via Zoom: Vicky Stoneman

Call to order: 6:07

Review and approve agenda

Items for Approval

- Minutes of Select Board Meeting of November 11, 2024: Deedee, motion to approve; Jennifer, seconded; Amendment that MOU was approved for next steps; all approved
- Treasurer's Warrant FY24 #31 for \$100: Jennifer, motion to approve; Deedee seconded; all approved
- Treasurer's Warrant FY25 #10 for \$ 19,503.97: Deedee motion to approve; Jennifer seconded; all approved
- Adoption of the Revised Internal Controls Document—typo and date fixed; Deedee motion to approve; Jennifer seconded; all approved

ABA Update – Vince Capone and Don Hudson

Since the public forum, Don has been working on the special audit process with the auditors. \$68,527 in bank account currently with \$12,699 receivable. Don passed out sample of potential written monthly report.

Town Staff & Volunteers

- Animal Control Officer needed

Any other business

- Vicky Stoneman: Discussion of Town Hall Projector-Town Hall will not require projector but primarily will be for fire station. The projector will be kept at Town Hall, and the town administrator will let committee chairs know.
- Homestead exemption tax bill issues; it is not just the billing, but the backside doing the collecting that is at issue. The assessing agent will be consulting with Deedee and Rachel on the best way to handle this. Select Board approved that Town will do administrative correction but will not issue supplemental bills on Homestead Exemption Tax Bills. The deficiencies will be handled by surplus funding. Jennifer motion to approve; Deedee seconded; all approved.

Adjourn: 6:58

Next meeting: Monday, December 9, 6:00pm