

**Arrowsic Select Board**

**March 10, 2025**

**Minutes**

**Approved March 24, 2025**

Present: Walter Briggs, Irene Burgess, Vince Capone, Don Hudson, DeeDee Jorgensen, Andrew Lynas, Todd McPhee, Karen Robbins

Zoom: Eileen Bonine

Call to order: 6:01

Review and approve agenda

Items for Approval

- Minutes of Select Board Meeting of February 24, 2025: Jennifer made motion to approve; DeeDee seconded; all approved
- Treasurer's Warrant FY25 #18 for \$ 115,724.39: Jennifer made motion to approve; DeeDee seconded; all approved
- ABA Warrant FY25 #10 for \$11,070.90: DeeDee made motion to approve; Jennifer seconded; all approved

Town Staff & Volunteers

- Animal Control Officer needed
- Arrowsic Fish Commission Ordinance Language change (in bold)

*The Arrowsic Fish Commission shall be made up of five voting members (**commissioners**) and two non-voting alternates appointed by the Board of Selectmen to a renewable three-year term. One of **the five voting members** shall be nominated by the chair of the Arrowsic Conservation Commission as its representative to the Arrowsic Fish Commission. If there are vacancies, three commissioners **and the alternates** may carry out the duties of the Commission, **with any three serving as a quorum for any vote. The Commission shall act by a majority of those present and voting.** The Commissioners shall elect one of their number to be **Chair** who, during a renewable two-year term, will serve as liaison to the Arrowsic Board of Selectmen and ensure that the Commission fulfills its responsibilities. **In the absence of a commissioner, the Chair shall designate an alternate member to act.***

The select board agreed to add to warrant as received. Jennifer made motion to approve; DeeDee seconded; all approved.

Any other business

- Arrowsic Broadband Authority: Financial Report  
On March 6, Axiom did upgrade software in Portland, and system is working.
- Discussion with Andrew Lynas of audit: discussion of process for next year's audit. Need to get Letter of Representation; Eileen will sign it. Process of submitting to Federal website; Don will look up UEI number. Charge for audit for next year's warrant will be \$25,000.
- Annual Report: Discussion of budgeting process for Annual Report.
- Todd McPhee, County Commissioner, came to talk about mutual topics of concern.

#### Mail

- Select Board signed current Certified Ratio Declaration Form to send back to the State.

Adjourn: 7:03

Next meeting: Monday, March 24, 2025, 6:00pm