

## Drinking Water Project Meeting—May 2<sup>nd</sup>

**Present:** Jody Jones, Dale McNutt, Andrew Lynas, Cheryl Swift, Kathy Gravino, Carol White, Jerry Pieh, Julia Maine, Zoe Sreden, Kyler Phillips and Jess Weller

### Action Items:

We all agreed that this is the planning stage of the project as we wait for the contracts to be signed and funds to be deposited. During this planning stage, here are some action items to work on.

1. There is a Zoom meeting on Wednesday, May 7<sup>th</sup> at 2pm with the Community Resilience Partnership for towns who received grants. We hope to know more about the timeline of receiving contracts and funding after that meeting. Jody, Carol, Andrew and Jessica will attend.
2. Andrew will keep an accounting spreadsheet that tracks expenses for both towns in the shared Google drive. This way there is transparency, and all can see it.
3. Andrew, Jody, Jessica, Carol, Mary (Finance Director Georgetown) and Eileen (Arrowsic Treasurer) will meet to discuss how the accounting will happen for this two-town project.
4. Zoe will work to create a tool kit for this project that can be handed out at the kickoff meeting to give community members an overview of the project (concept, timeline, what to expect) and its value to our towns. This tool kit will be useful to future towns wanting to do similar projects. Jessica suggested adding a component that shares information about the multi-town grant process.
5. Carol, Cheryl, Zoe and Jess will work on a flowchart visual for the project to help simplify it.
6. Carol will send out sample well/septic surveys for both towns to modify.
7. Jody, Jessica and Carol will look into potential kickoff dates (we will have two separate kickoffs—one for each town) the week of June 15<sup>th</sup> or June 22<sup>nd</sup>.
8. Carol will make a list of tasks we can start during our planning stage. She will need tax map info from each town and previous well studies done in each town.
9. Carol will start a database of resources and post that in the shared Google drive. We will add the *Stewardship Guide* that was created a few years ago.
10. Dale will work to create a logo for our project. Jerry suggested calling us the “Drinking Water Project”.
11. Kathy and Cheryl will continue the search for wells in Georgetown for the aquifer monitoring portion of the project. We have 5-6 identified so far. Is there someone in Arrowsic working on this?
12. Jody will send out the amended application to the group.
13. We will aim to meet on Wednesdays at 12pm on Zoom and in person at the Arrowsic Town Hall. Our next meetings are: Wednesday, May 14<sup>th</sup>, May 28<sup>th</sup> and June 4<sup>th</sup>.
14. Thanks for a great meeting, I hope I got everything. See you on the 14th ☐

### Other Notes:

1. The group adopted the ground rules, these are posted in the shared Google drive folder.
2. An amended grant application was submitted due to the federal funds that we will be receiving. An additional \$5,000 will be awarded that Andrew says can be put towards unforeseen accounting costs or sent back if we do not use it.

3. Once the contract has been received and funds are in the bank we will:
  - a. Send a mailing out about the project and a QR code to the well survey. Paper copies will be available as well.
  - b. Have a table at town meeting with information about the project and publicity about our kick off meetings.
  - c. We aim to have kickoff meetings week of June 15<sup>th</sup> or June 22<sup>nd</sup>
4. Carol went over the tasks of the project:
  - a. Task—Kickoff Meeting and Well/Septic Survey--These surveys will have both paper and online version. The online version will combine a mapping tool where homeowners can pinpoint their well location.
  - b. Task--Well Testing--This is the most difficult task of this project and the most cumbersome. It needs to be well planned and executed. Well data will be private.
  - c. Task—Data Analysis--analyze the well data and look at conditions and vulnerabilities
  - d. Task—Aquifer Monitoring Project—need list of abandoned wells for the state to choose from.
  - e. Task—GIS Story Map and Share Data--This well data/water analysis will be shared with the community in a GIS story Map and the data will also be shared with the Maine Geological Services (MGS). Data will then be part of their state database so it will live on way past this project.
  - f. Task—Municipal Water—We will sample municipal water and investigate emergency water sources. This will happen in year two.
  - g. Task--Community Outreach—We will have various meetings, programs, and information sharing. This includes: kickoff meeting, help with water sampling, septic system care and maintenance, and water conservation.