

Town of Arrowsic

Planning Board Meeting Minutes

August 7, 2025, 7 PM

In-Person and Via Zoom

Attendees: Vicky Stoneman (PB Chair), Eileen Bonine (PB Alt), Joe Bonnett (PB), Paul Cunningham (PB), Jim Davis (PB), Jenna Howard (PB viz Zoom), Don Sheldon (PB Alt), Mike Field (CEO).

Eileen is voting as full member in Jim's absence.

The meeting was called to order at 7:00 pm.

Approval of 7/10/25 meeting and sitewalk minutes.

Sitewalk: Motion to approve by Joe Bonnett, second by Paul Cunningham. No further discussion. All in favor.

Meeting minutes: Motion to approve by Joe Bonnett, second by Paul Cunningham. No further discussion. All in favor.

Updates by Chair:

- Installation of Permanent Dock – needs planning board approval, available in all areas except in Resource Protection Area. Additional permit approvals are required: Army Corp of Engineers, DEP, Notification to five tribes and Maine Historic Preservation Department. Permit details are available from NRPA. Maine DEP and Army Corps.
- As an approving body, the Planning Board should be sure that dock applicants include Tribal Approval process with application submission. Vicky will consult with Kristin about town's liability regarding prior dock approvals without Tribal Approval.
- Publication Requirement for Meetings – Legal advice is to refer to site walks and planning board meetings as “meetings” rather than “public” hearings/meetings. The State requires newspaper notices for Public Hearings. These would be for Hearings where townfolk will be voting on Warrant matters will occur. For “meetings” where applications are being reviewed, there is no state notice requirement so can follow Ordinance requirements which can be changed. Publication in Town email should suffice.
- LD 1829 - Many aspects of this legislation do not apply since the town does not have growth areas, or public water/sewer. Many questions arise from this. More understanding is needed. The town has until July 1, 2027, to incorporate the law into their ordinances. Guidance from legal would be helpful. Vicky will ask our legal counsel to identify areas that apply to the Town and invite her to attend a PB meeting to answer questions.

CEO Update:

- Foundation Property (Foster)– Property owner had resumed work, but building permits had expired and require renewal. A verbal stop order was issued.
- Three Building Permits have been issued:
 - Garage on Arrowsic Rd.
 - Patio on Spinney Mill Rd
 - Foundation Property (Foster) - new home renewal permit
- Two Conditional Use Permits have been issued:
 - Patio
 - Foundation Property (Foster)
- Two Internal Plumbing Permits

Announcements and such other business as may reasonably come before the Board:

- Coast Guard Sale – Plan to put up for auction this month.

Motion to Adjourn by Joe, seconded by Paul. No further discussion. All in favor.

Next Meeting: Thursday, September 4, 2025 @ 7:00pm hybrid

Respectfully submitted by Eileen Bonine